

## **ADDENDUM No. 1**

### **Request for Proposals**

#### **Mobility Management Program**

Pursuant to the Request for Proposals for the *Mobility Management Program*, the deadline to submit written questions was **May 21, 2019**. This Addendum addresses questions received through that date.

**Question 1:** What is the current status of the Out-of-County NEMT service? Has it been implemented?

**Response:** The service is currently in the final stages of development and is tentatively scheduled to begin out-of-county routes the first week of the 2019/20 fiscal year (early July 2019).

**Question 2:** What is the estimated remaining balance of Lake Transit's FTA 5310 Mobility Management Program grant as of the end of the current fiscal year, June 30, 2019?

**Response:** For purposes of ensuring FTA-required full and open price competition as part of the procurement process, disclosure of the remaining grant amount cannot be provided at this time.

**Question 3:** Please confirm that the funding for this RFP is solely for the salaries and benefits of the two positions outlined- Mobility Programs Coordinator and Administrative Assistant. If other funding is available from this RFP for other than these salaries and benefits, please specify other allowable expenses and funding amounts.

**Response:** The RFP is specific to the two positions as described. Lake Transit Authority, as the grant recipient, has been authorized by Caltrans to make additional capital purchases (e.g. office equipment, furniture, supplies, computers, software, etc.) with funding that may remain after contract services for the two positions have been procured. Overall, however, available funding amounts from the grant cannot be provided at this time as disclosing such information may not promote FTA-required full and open price competition.

**Question 4:** Based on presentations of the status of the Pay-Your-Pal program mileage reimbursements to the SSTAC, it appears that this program may exceed the funding allocated by the 5310 grant. Is this the case and if so, by how much do you project that it will be over-spent during the two years of this contract? Secondly, will there actually be funds available to fund the implementation of Task 3: Develop, Implement and Support Volunteer Driver Program?

**Response:** Reimbursement funding for the Pay-Your-Pal program from a separate FTA 5310 grant will be exhausted in the coming fiscal year (FY). How soon this may happen (as well as projections indicating the amount of potential over-spending) for FY 2019/20 and FY 2020/21

will depend on the number of reimbursement claims received. The Consolidated Transportation Services Agency (CTSA) for the region will be the responsible party for future reimbursement claims at that point.

Implementation of Task 3 (Develop, Implement and Support Volunteer Driver Program) is expected to be handled by the Mobility Programs Coordinator with funding designated for this position.