



Lake Transit Authority

Lisa Davey-Bates, Executive Director

Administration
525 South Main Street, Ste. G
Ukiah, CA 95482
(707) 263-7868

Operations
P.O. Box 698
Lower Lake, CA 95457
(707) 994-3384

DATE: February 14, 2024
TIME: 9:30 a.m. (or once the Lake Area Planning Council Meeting Adjourns)
PLACE: Lake Transit Authority
9240 Highway 53
Lower Lake, California

Audioconference

Dial-in number: 1 (669) 900-6833 / Meeting ID: 822 9723 8138# Passcode: 269054

***Zoom link provided to the public by request.**

Public comments will be accepted in person and through teleconference during the meeting on any agenda item when public comment is invited by the Chair.

1. Call Meeting to Order
2. Roll Call

PUBLIC EXPRESSION

3. Public input on any unmet transit need or any other item within the jurisdiction of this agency, but which is not otherwise on the agenda

CONSENT CALENDAR

4. Approval of Minutes of the December 13, 2023 Meeting
Review and proposed approval
5. Update to the ADA Reasonable Modification Policy
Review and proposed approval

REGULAR CALENDAR

6. 2023/24 First Half Operating Statistics and Financial Status Report
Review and proposed approval
7. Lake Transit Authority Rules of Conduct and Exclusion Policy
Review and proposed approval
8. Lake Transit Authority Bicycle and Scooter Policy
Review and proposed approval

REPORTS

9. LTA Program Manager's Report
10. Paratransit Services' Report
11. Lake Links Update
12. Announcements

ADJOURN

PUBLIC EXPRESSION

Any member of the public may speak on any agenda item when recognized by the Chair for a time period, not to exceed 3 minutes per person and not more than 10 minutes per subject, prior to the Public Agency taking action on that agenda item.

AMERICANS WITH DISABILITIES ACT (ADA) REQUESTS

To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (as allowed under Section 12132 of the ADA) please contact the Lake Transit Authority Administrative office at (707) 263-7868, at least 72 hours before the meeting.

ADDITIONS TO AGENDA

The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when:

- a) a majority vote determines that an “emergency situation” exists as defined in Section 54956.5, **or**
- b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, **or**
- c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.

CLOSED SESSION

If agendized, Lake Transit Authority may adjourn to a closed session to consider litigation or personnel matters (i.e., contractor agreements). Discussion of litigation or pending litigation may be held in closed session by authority of Govt. Code Section 54956.9; discussion of personnel matters by authority of Govt. Code Section 54957.

POSTED: February 9, 2024



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LAKE TRANSIT AUTHORITY

MEETING MINUTES

Wednesday, December 13, 2023

Location: City Council Chambers
255 Park Street
Lakeport, California & Zoom

Present

Bruno Sabatier, Supervisor, County of Lake
Moke Simon, Supervisor, County of Lake
Stacey Mattina, City Council Member, City of Lakeport
Russ Cremer, City Council, City of Clearlake
Kenneth Parlet, Council Member, City of Lakeport

Also Present

Lisa Davey-Bates, Executive Director – Lake Transit Authority
James Sookne, Program Manager – Lake Transit Authority
Charlene Parker, Admin. Staff – Lake Transit Authority
Jesus Rodriguez-Garcia, Admin Staff – Lake Transit Authority
Laurie Fisher, Mobility Programs Manager – Lake Links
Michael Villa, Planning Staff – Lake APC

Attending via Zoom

Christie Scheffer, COO – Paratransit Services
Russell Perdock, Council Member, City of Clearlake

1. Call Meeting to Order

Chair Mattina called the meeting to order at 10:30 a.m.

2. Roll Call

Charlene Parker called roll. Members present: Sabatier, Simon, Cremer, Mattina, Parlet

PUBLIC EXPRESSION

3. Public input on any unmet transit needs or any other item within the jurisdiction of this agency, but which is not otherwise on the agenda

Chair Mattina requested Public Comments.

CONSENT CALENDAR

4. Approval of Minutes of the November 8, 2023, meeting (Draft)

5. Approval of the Draft LTA Meeting Calendar

James pointed out that the LTA meeting calendar date for May required the change to May 15. Director Cremer made a motion to approve the Consent Calendar, as amended. The motion was seconded by Director Sabatier and carried unanimously.

REPORTS

6. LTA Program Manager's Report

James gave an update on the SB-125 collaboration between LTA and APC and thanked the board for approving funds for LTA. A significant incident was mentioned where a bus stop at Austin Park was extensively damaged overnight. The City of Clearlake and Paratransit staff were thanked for their swift response and cleanup efforts. James has been working with Robinson Rancheria Casino to get a more permanent bus stop there.

7. Paratransit Services' Report

Christie Scheffer highlighted increasing ridership compared to the previous year. Despite losing two full-time drivers, recruitment efforts continued with new drivers in training. She thanked staff for their dedication to maintaining service, with special mention of the dispatchers, mechanics, and leadership team. A motion for the development of a code of conduct policy for passengers was discussed, along with the potential introduction of Narcan on buses for emergencies.

8. Lake Links Update

Laurie Fisher gave an update on the Pay Your Pal program, noting an increase in enrollment and reimbursement amounts. The Ride Links program, despite low activity, continued with volunteer drivers. Efforts to promote and recruit more volunteers were underway, including presentations at senior centers and rotaries. End-of-year surveys were planned to gather participant feedback.

9. Announcements

Lisa mentioned the need to fill the two member-at-large positions on the LTA Board and noted that SSTAC also had vacancies.

Director Sabatier asked about advertising on buses to find a frequent passenger interested in becoming a board member.

ADJOURN

Chair Mattina adjourned the Lake Transit Authority meeting at 10:44 AM.

Respectfully Submitted,

Jesus Rodriguez-Garcia, Administrative Assistant

Lake Transit Authority (LTA) Reasonable Modification of Policies and Procedures for Disabled Customers:

LTA does not discriminate against individuals with disabilities in the provision of transportation services and is committed to ensuring that no person, solely by reason of their disability, is excluded from participation in, is denied benefits of, or is subjected to discrimination under any LTA's programs or activities.

LTA considers all requests for reasonable modifications of its policies, practices or procedures when necessary to avoid discrimination on the basis of disability. LTA is not required to grant requests for reasonable modifications that would fundamentally alter the nature of the LTA's services, programs or activities. Due to the fact-specific nature of requests, individual decisions and one-time modifications are not precedential. If a modification is determined later to be unnecessary for the requesting individual to use the requested transit service, a fundamental alteration, or unsafe for other person(s) or property, LTA may discontinue or change the modification.

In determining whether to grant a requested modification, LTA will be guided by the provisions of the United States Department of Transportation regulations and guidance provided in Appendix E of Title 49 CFR Part 37, and specifically to provisions of Section 37.169, see Attachment A.

LTA will consider requests for reasonable modifications as follows:

Policy & Procedures

1. A customer requesting a reasonable modification will be required to describe what the customer believes is needed in order to use the LTA transportation services (s). The requestor is not required to use the term "reasonable modification" when making a request. The request for modification can be for any of the transportation services provided by LTA, i.e., paratransit, fixed route, etc.
2. Whenever possible, LTA asks that customers make requests for modifications and also provide LTA an opportunity to determine whether such requests will be granted in advance, i.e., before LTA is expected to provide the modified service.
 1. Requests may be made during the ADA paratransit eligibility process. Requests made through eligibility will have determinations processed along with the eligibility determinations within twenty-one (21) days for new applicants and with renewal determination for requests made during re-certification process.
 2. Requests may be made through customer service inquiries by phone at 707-994-3334 or by email at laketransit@pacific.net. Designated LTA staff will make a determination within one (1) to fifteen (15) days for requests made via customer service inquiries.
3. When a request for modification cannot be practicably made and determined in advance (for example, because of a condition or barrier at the destination of a paratransit or fixed route trip of which the individual with a disability was unaware until arriving), designated LTA staff, or contractor staff, will make a timely determination so long as their actions do not result in a direct threat or fundamental alteration to LTA services.

4. If the request occurs at the time of service the LTA (or its designated contractor) may make a determination, on a standard setting basis, via the operator and/or dispatch.
5. Requests for modifications of LTA policies and practices may be denied only on one or more of the following grounds as defined in 49 CFR 37.3:
 1. Granting the request would fundamentally alter the nature of LTA's transportation service, programs, or activities.
 2. Granting the request would create a direct threat to the health or safety of the passenger and/or others
 3. Without the requested modification, the individual with a disability is able to fully use LTA's services, programs, or activities for their intended purpose.
6. Upon a request for modification under number four (4) above, the LTA will take, to the maximum extent possible, any other actions that would not result in a direct threat or fundamental alteration to service (s) to ensure that the customer with a disability receives the services provided by the LTA.
7. If your request for a reasonable modification is denied you may file a complaint. The Lake Transit Authority (LTA) has established a process for investigating and resolving complaints alleging discrimination based on disability regarding services, programs, and facilities pursuant to Section 504 of the Rehabilitation Act of 1973 and the Title II of the Americans with Disabilities Act of 1990 as implemented in 49 CFR Parts 27, 37, and 38 and 28 CFR Part 35 (for programs and facilities). This Notice and Grievance Procedure is adopted pursuant to 28 CFR 35.107 and 49 CFR 27.1 both entitled, *Designation of responsible employee and adoption of grievance procedures*, see Attachment B.

Attachment A

37.169 Process to be used by public entities providing designated public transportation service in considering requests for reasonable modification.

(a)(1) A public entity providing designated public transportation, in meeting the reasonable modification requirement of §37.5(i)(3) with respect to its fixed route, demand responsive, and complementary paratransit services, shall respond to requests for reasonable modification to policies and practices consistent with this section.

(2) The public entity shall make information about how to contact the public entity to make requests for reasonable modifications readily available to the public through the same means it uses to inform the public about its policies and practices.

(3) This process shall be in operation no later than July 13, 2015.

(b) The process shall provide a means, accessible to and usable by individuals with disabilities, to request a modification in the entity's policies and practices applicable to its transportation services.

(1) Individuals requesting modifications shall describe what they need in order to use the service.

(2) Individuals requesting modifications are not required to use the term "reasonable modification" when making a request.

(3) Whenever feasible, requests for modifications shall be made and determined in advance, before the transportation provider is expected to provide the modified service, for example, during the paratransit eligibility process, through customer service inquiries, or through the entity's complaint process.

(4) Where a request for modification cannot practicably be made and determined in advance (e.g., because of a condition or barrier at the destination of a paratransit or fixed route trip of which the individual with a disability was unaware until arriving), operating personnel of the entity shall make a determination of whether the modification should be provided at the time of the request. Operating personnel may consult with the entity's management before making a determination to grant or deny the request.

(c) Requests for modification of a public entity's policies and practices may be denied only on one or more of the following grounds:

(1) Granting the request would fundamentally alter the nature of the entity's services, programs, or activities;

(2) Granting the request would create a direct threat to the health or safety of others;

(3) Without the requested modification, the individual with a disability is able to fully use the entity's services, programs, or activities for their intended purpose.

(d) In determining whether to grant a requested modification, public entities shall be guided by the provisions of Appendix E to this Part.

(e) In any case in which a public entity denies a request for a reasonable modification, the entity shall take, to the maximum extent possible, any other actions (that would not result in a direct threat or fundamental alteration) to ensure that the individual with a disability receives the services or benefit provided by the entity.

(f)(1) Public entities are not required to obtain prior approval from the Department of Transportation for the process required by this section.

(2) DOT agencies retain the authority to review an entity's process as part of normal program oversight.

[80 FR 13261, Mar. 13, 2015, as amended at 80 FR 26196, May 7, 2015]

Attachment B

Introduction

In accordance with Title II of the Americans with Disabilities Act (ADA) of 1990, it is the intention of the Lake Transit Authority (LTA), to provide access to all public facilities, programs and services associated with its operation to all persons with disabilities.

The LTA's ADA Coordinator is responsible for administering the compliance program, and is designated, in accordance with the federal regulation under the ADA, to coordinate efforts to comply with and carry out its responsibilities on the basis of disability, including investigation of any complaint communicated to the Lake Transit Authority District alleging discrimination or noncompliance with federal ADA regulations.

The ADA Coordinator

The ADA Coordinator is familiar with federal, state and local government, regulations and policies. The ADA Coordinator has knowledge of alternative formats that enable people with disabilities to communicate and participate in programs, activities and services available at the Lake Transit Authority. The ADA Coordinator has the ability to work cooperatively with people with disabilities and is familiar with local disability advocacy groups, and the training necessary to negotiate and mediate on behalf of anyone who submits a grievance.

The Grievance Procedure

Any grievance alleging discrimination against anyone with a disability should be documented in writing on the attached ADA Title II Grievance Form and must contain the name, address and phone number of the grievant. The Form should include as much information as possible regarding the alleged violation including date, time, location, and a clear description of the complaint and be received by the ADA Coordinator no later than 30 days following the alleged incident. The Grievance Form must be completed and signed by the grievant or their authorized advocate.

Upon receipt, the ADA Coordinator will review the completed Grievance Form within 10 days. If the Form requires additional information, the ADA Coordinator will contact the complainant and return the Form for completion. Once the completed Form has been received, the ADA Coordinator will work with the Lake Transit Authority departments and contract companies if necessary, and within 15 days, make every effort to come to a mutually agreed upon resolution.

If the ADA Coordinator determines that further investigation is necessary, a Notice of Continued Investigation will be issued within 15 days after receiving the completed Grievance Form. If necessary, the ADA Coordinator will meet with the grievant to discuss and possibly resolve the matter.

Upon request, persons who require special accommodations, accessible seating, or documentation in alternative formats under the Americans with Disabilities Act, or persons who require translation services (free of charge) should contact the LTA Office at 994-3334 at least two days prior to a meeting.

It is the Lake Transit Authority's policy to encourage an informal resolution of all complaints and grievances. If an informal resolution cannot be satisfactorily met, the Lake Transit Authority's ADA Coordinator will respond, in writing, with a final decision within 60 days.

Nothing in this grievance procedure prevents an individual from filing a complaint with the Department of Justice ADA Enforcement.

The grievant or authorized representative may appeal the decision of the ADA Coordinator in writing within 30 days of the receipt of the decision.

After 30 days, the ADA Coordinator or designee will make every effort to meet with the grievant to discuss the grievance and possible resolution within 30 days following the meeting. The Lake Transit Authority's ADA Coordinator will submit the final decision to the grievant.

All written and/or recorded communications will remain on file in the Office of the Lake Transit Authority for a period of three years. The Lake Transit Authority's ADA Coordinator shall publish the LTA's Grievance Procedure together with the LTA's ADA Coordinator's name, office address, telephone number and email, for interested persons, individuals with disabilities and organizations representing individuals with disabilities.

The Lake Transit Authority's ADA Coordinator may be reached by email at jsookne@dbcteam.net or by phone at (707) 263-7868. You may submit your grievance to him at:

Lake Transit Authority
James Sookne, ADA Coordinator
525 S. Main St., Ste. G
Ukiah, CA 95482

These Grievance Procedures are reviewed by the ADA Coordinator to ensure compliance with ADA federal laws.

Reasonable Modifications

Requests for Reasonable Modification may be submitted via the website at www.laketransit.org, by email, written mail to 525 S. Main St., Ste. G, Ukiah CA 95482, or by phone at (707) 263-3334. All requests for Reasonable Modification should be addressed to the attention of the Executive Director. For more details regarding specific policies and procedures surrounding Reasonable Modification requests, please contact the Lake Transit Authority.



Lake Transit Authority
2023/24
1st Half Report

Executive Summary
Operating Statistics Summary
Financial Status Report

Lake Transit Authority

2023/24 First Half Report

Executive Summary

Introduction

The first half of Fiscal Year (FY) 2023/24 improved upon the gains from last year. Ridership was up on all routes except for Route 12, which was unfortunately suspended in late July. In September, LTA made an additional temporary suspension across various routes that resulted in a reduction of service hours of approximately 10.5 percent. This suspension, which wasn't an easy decision, was made to allow the operations contractor time to train newly hired drivers. LTA and Paratransit Services (PS) staff felt that it was a necessary step to help alleviate the driver shortage issue that had been impacting service.

The September service reduction, which went into effect on September 5, ended on October 2. Despite the reduction in service, ridership and passengers per hour increased during the month when compared to last year. Paratransit Services has to continued the hiring and training process with hopes of being fully staff during the third quarter and resuming service on Route 12.

System Performance Indicators

The bar charts on pages 3-6 illustrate system performance during the first half of 2023/24. System ridership was up approximately 26.8 percent to 113,116 passengers. Vehicle Revenue Hours increased 4.5 percent for the first half of the year. The increase in revenue hours can be attributed to additional service resummptions that were implemented during the first half. The Passengers Per Hour graph on page 4 shows that productivity increased approximately 21.4 percent compared to the first half of last year, at 5.79 passengers per hour. This was expected since the increase in ridership outpaced the increase in revenue hours during the first half. The table below compares these three metrics from the first half of FY 2023/24 to the three previous first halves to show how the system has rebounded.

	System Ridership	Vehicle Revenue Hours	Passengers Per Hour
20/21	-64.2%	-37.1%	-43.2%
21/22	31.1%	37.3%	-4.5%
22/23	18.0%	14.4%	3.2%
23/24	26.8%	4.5%	21.4%

The System Cost per Vehicle Revenue Hour has increased from \$91.28 in 2022/23 to \$93.62 in 2023/24. This increase is attributed to the increase in operating costs outpacing the increase in revenue hours. As shown on page 5, the Cost Per Passenger decreased 15.5 percent, to \$16.16 for the first half of 2023/24. The Average Fare Per Passenger for 2023/24 is down approximately 18 percent to \$1.32 this half.

The total operating cost for the first half of 2023/24 increased approximately 7 percent compared to 2022/23. This is due to increased operations contractor rates and a slight increase in service. Per the agreement between LTA and our operations contractor, the hourly and fixed-monthly rates increased on July 1, 2023, by 6.5 percent. This, in combination with the increase in revenue hours, accounts for an 8.9 percent increase in operation contract costs. The increase in revenue hours led to an increase in mileage by approximately 4.3 percent. Although system mileage was up, the total fuel costs for the first half of the year decreased by 2.8 percent.

Route Performance

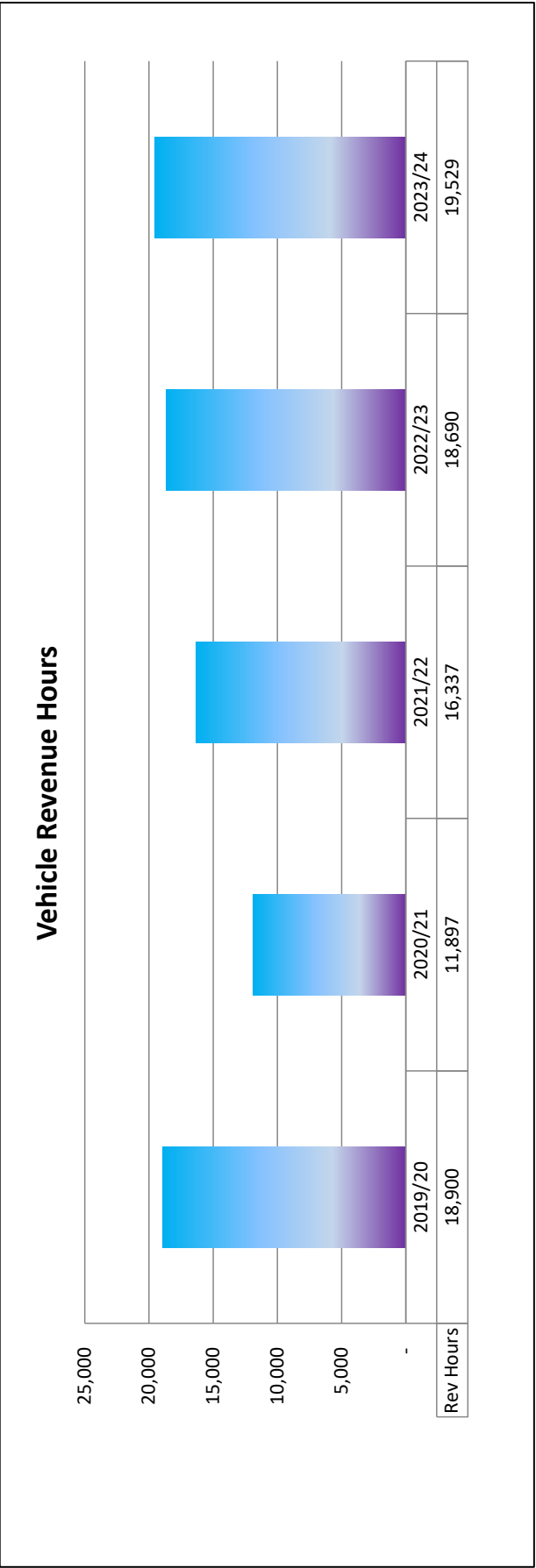
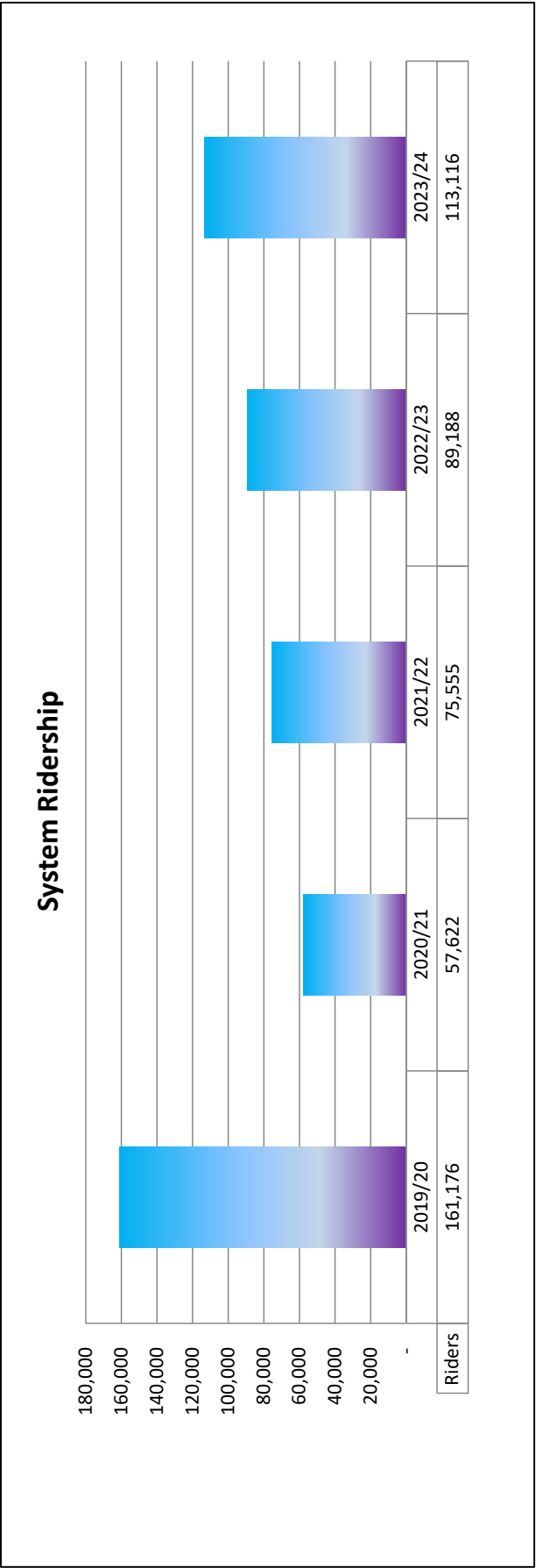
The graph on page 7 illustrates the ridership results by route. Aside from Route 12, all routes experienced an increase in year-over-year ridership during the first half, ranging from 9.8 to 72.1 percent. Due to a suspension of service in late July, Route 12 (Clearlake) saw a decrease of approximately 88.7 percent. Dial-a-Ride service in Clearlake saw a decline of approximately 24.6 percent while Lakeport experienced an increase of approximately 30.5 percent.

The graphs on pages 8 and 9 illustrate the service hours by route and passengers per hour by route respectively. For the first half of 23/24, revenue hours increased on all fixed routes except for Route 8 (Lakeport) and Route 12, which saw no change and a decrease of approximately 91.3 percent, respectively. All fixed routes saw an increase in passengers per hour, ranging from 2.0 to 49.6 percent. Although Route 12 has been suspended since August, during the month of July, it saw an increase in passengers per hour of 29.2 percent.

Financial Summary

The last two pages of this report are the Financial Summary, which provides line-item level unaudited results for the first half of FY 2023/24. Fare revenues are up approximately 4.6 percent over the first half of last year. LTA has received 100 percent of the Local Transportation Fund revenues that were allocated to the agency by the Lake Area Planning Council for FY 2023/24. Additionally, LTA has received approximately 36.6 percent of the State Transit Assistance funds that are expected for FY 2023/24. In December, LTA submitted requests for reimbursement for \$1,137,912.74 in COVID relief funds. Those funds are expected to arrive in January.

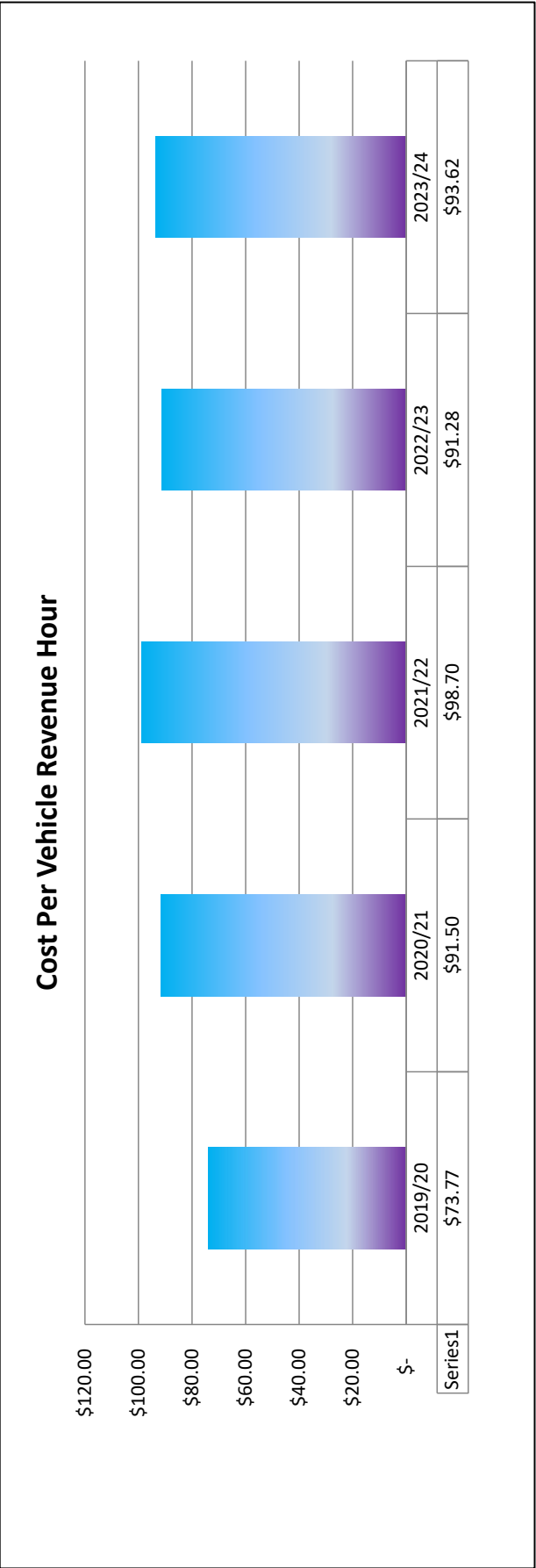
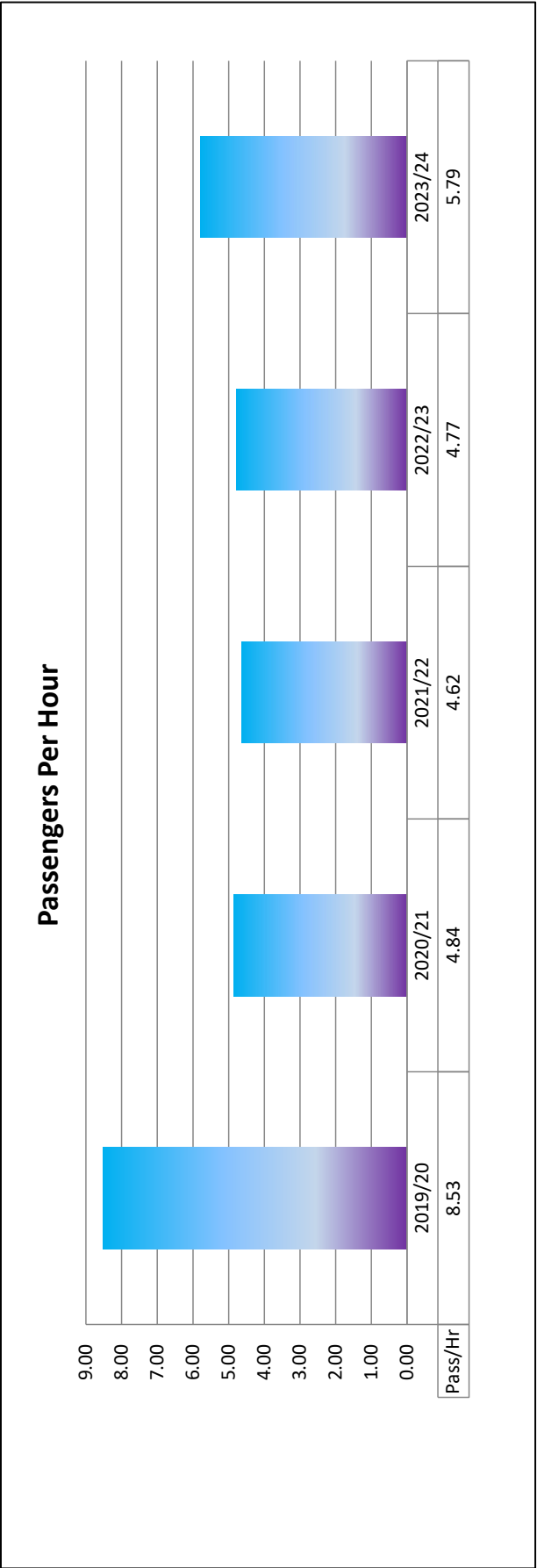
Lake Transit Authority
2023/24
System Performance Comparison



Lake Transit Authority

2023/24

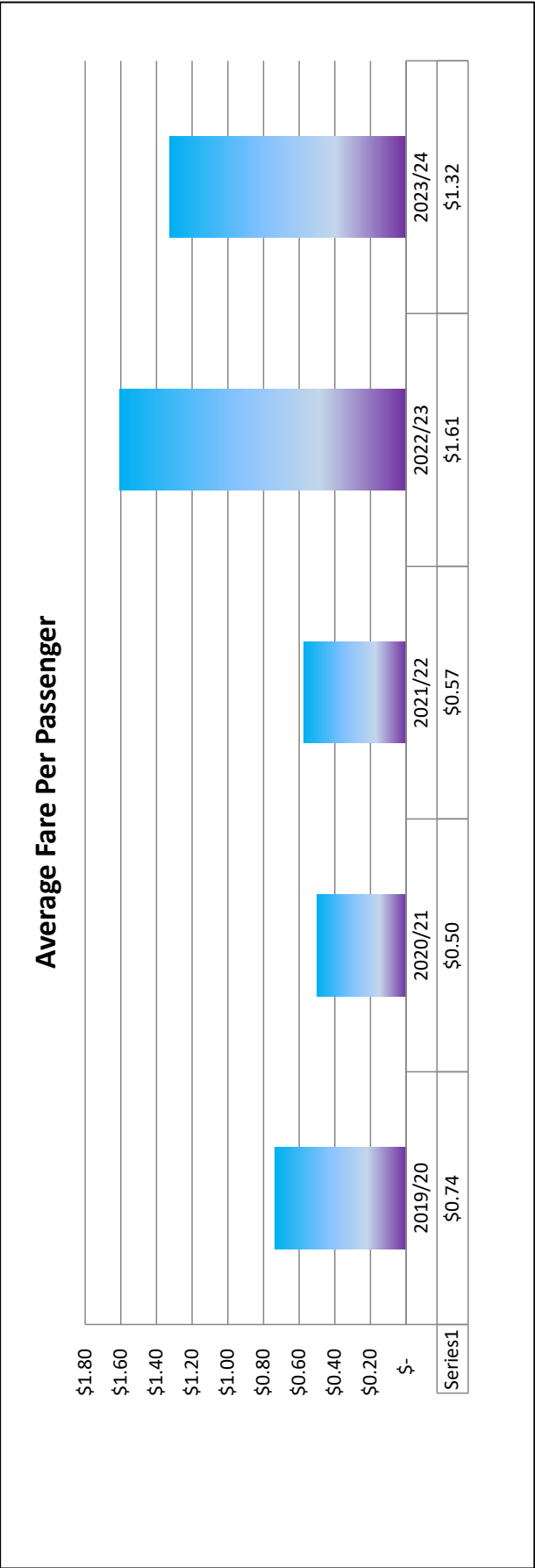
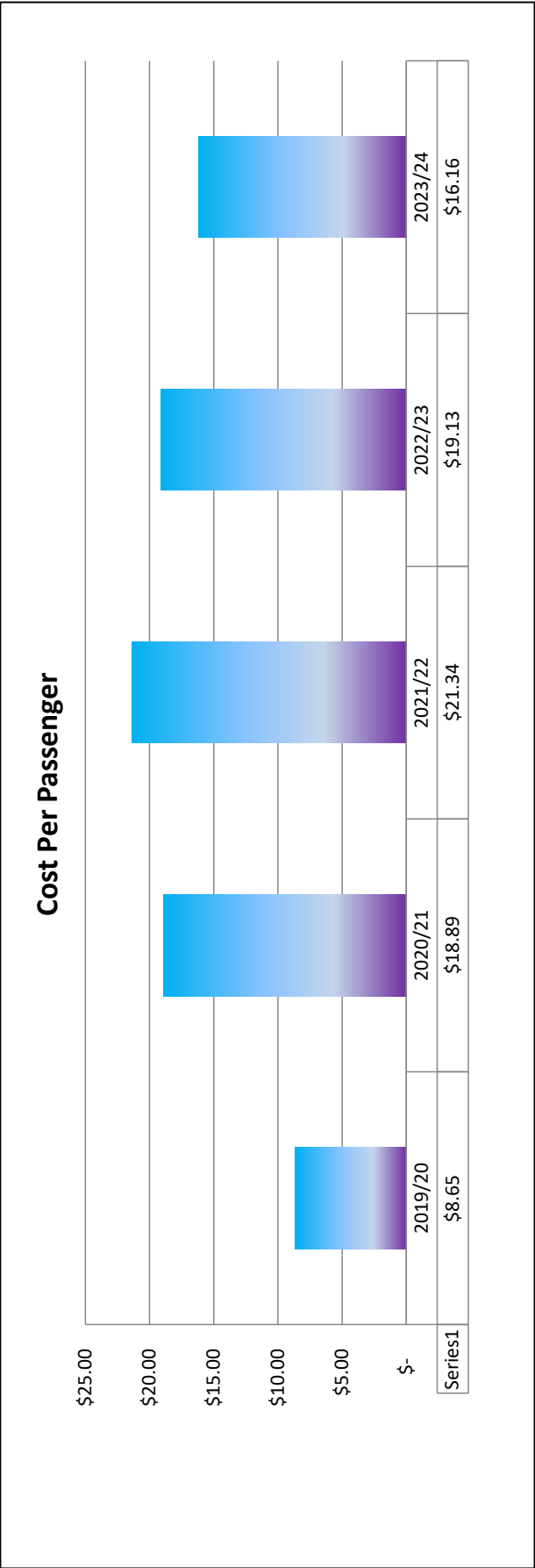
System Performance Comparison



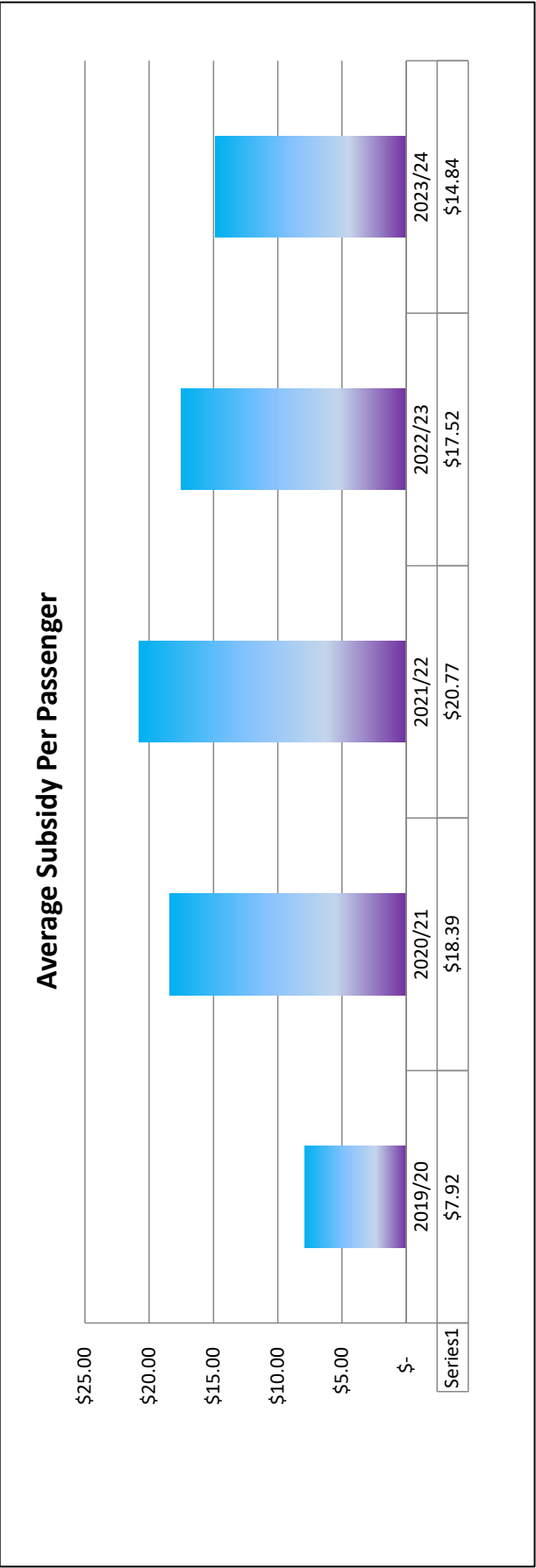
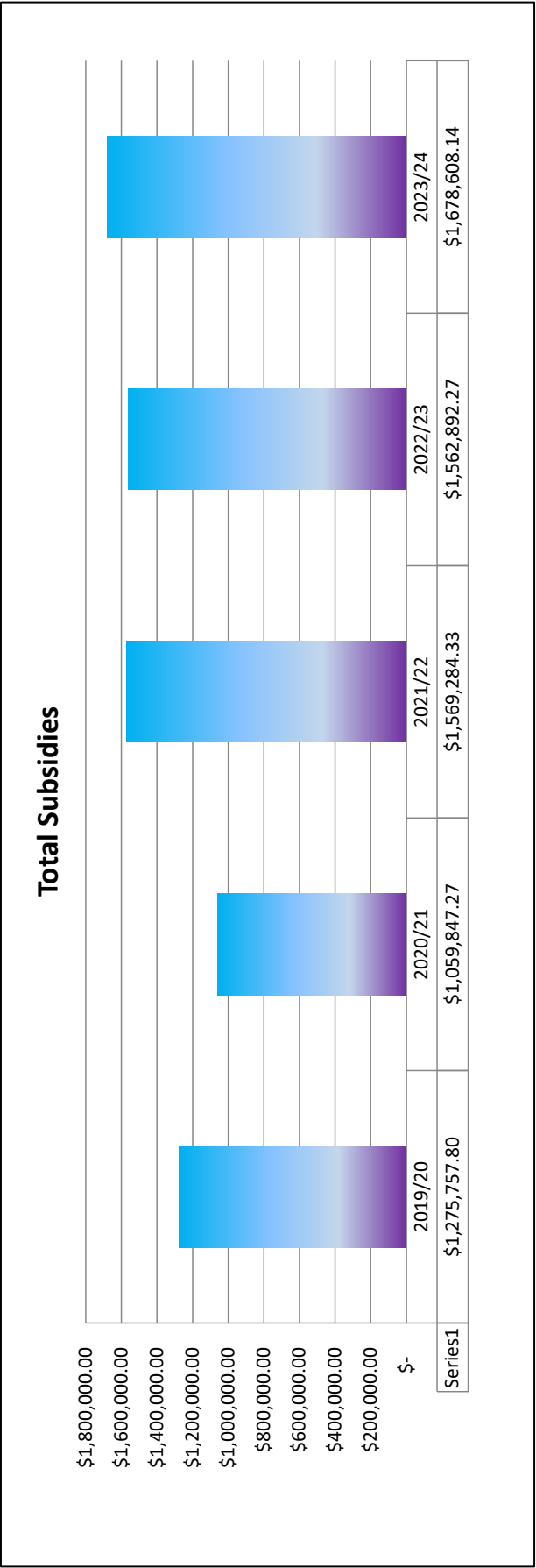
Lake Transit Authority

2023/24

System Performance Comparison

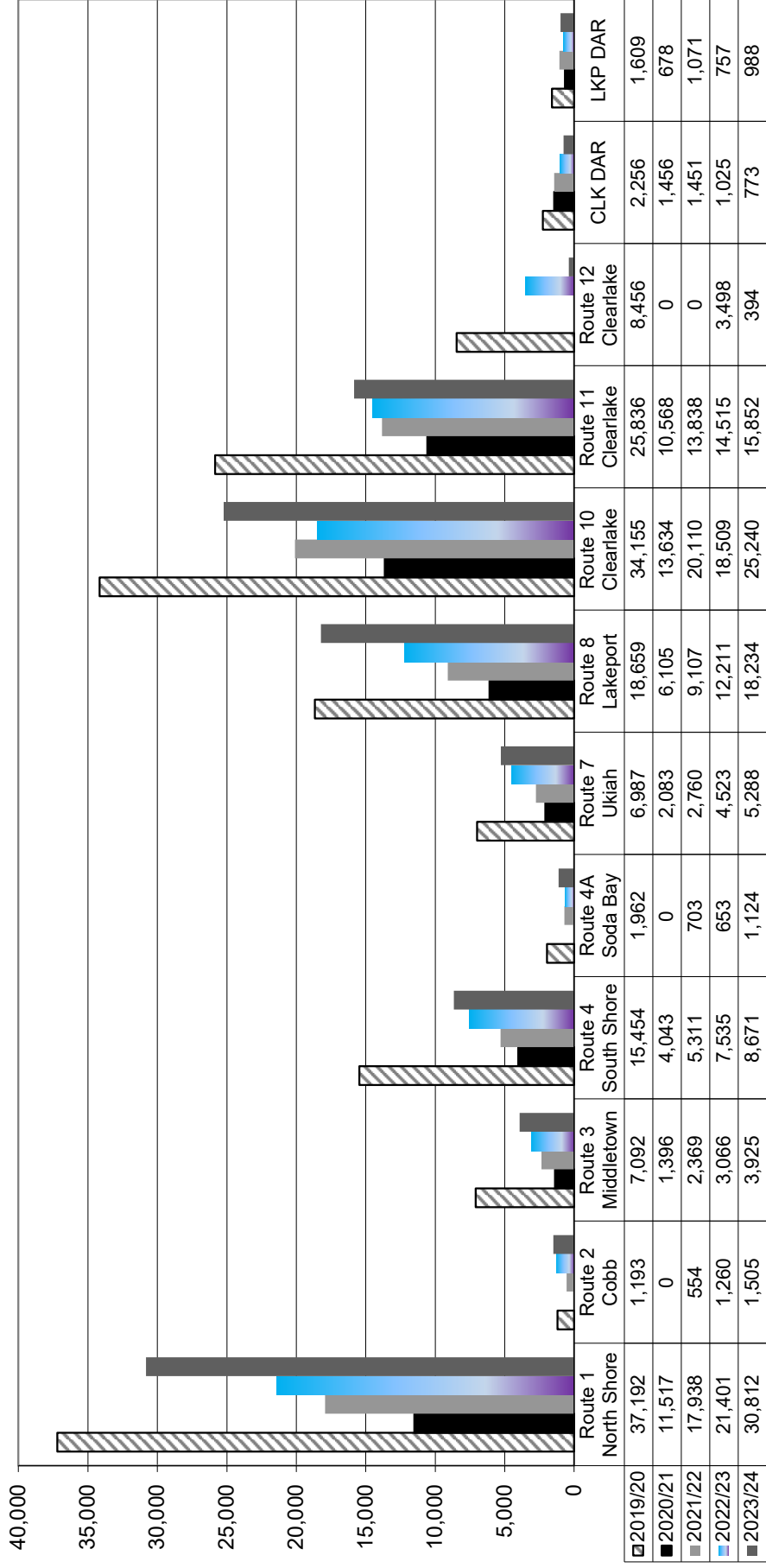


Lake Transit Authority
2023/24
System Performance Comparison



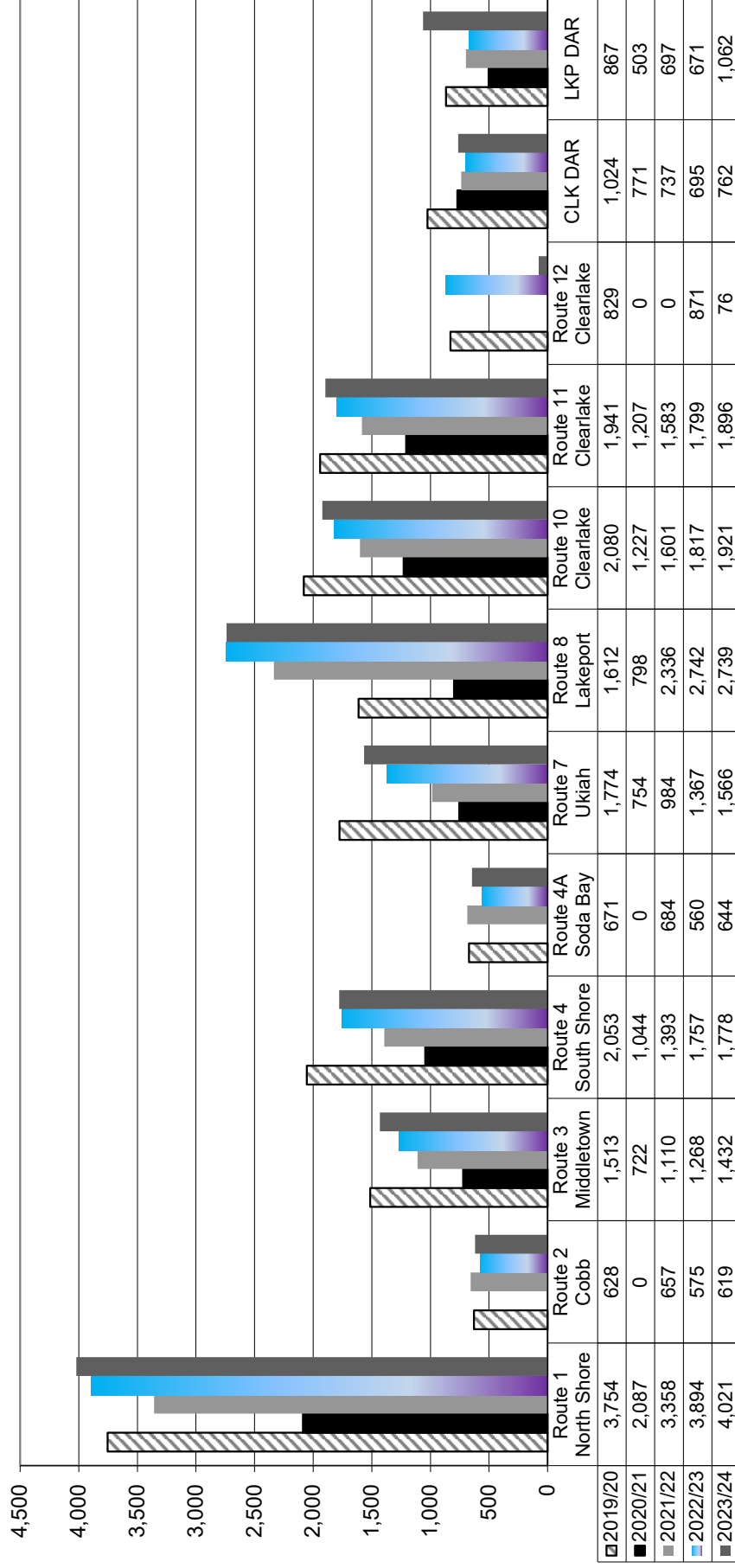
Lake Transit Authority
2023/24 First Half
Performance Report

1st Half - Comparison of Ridership By Route



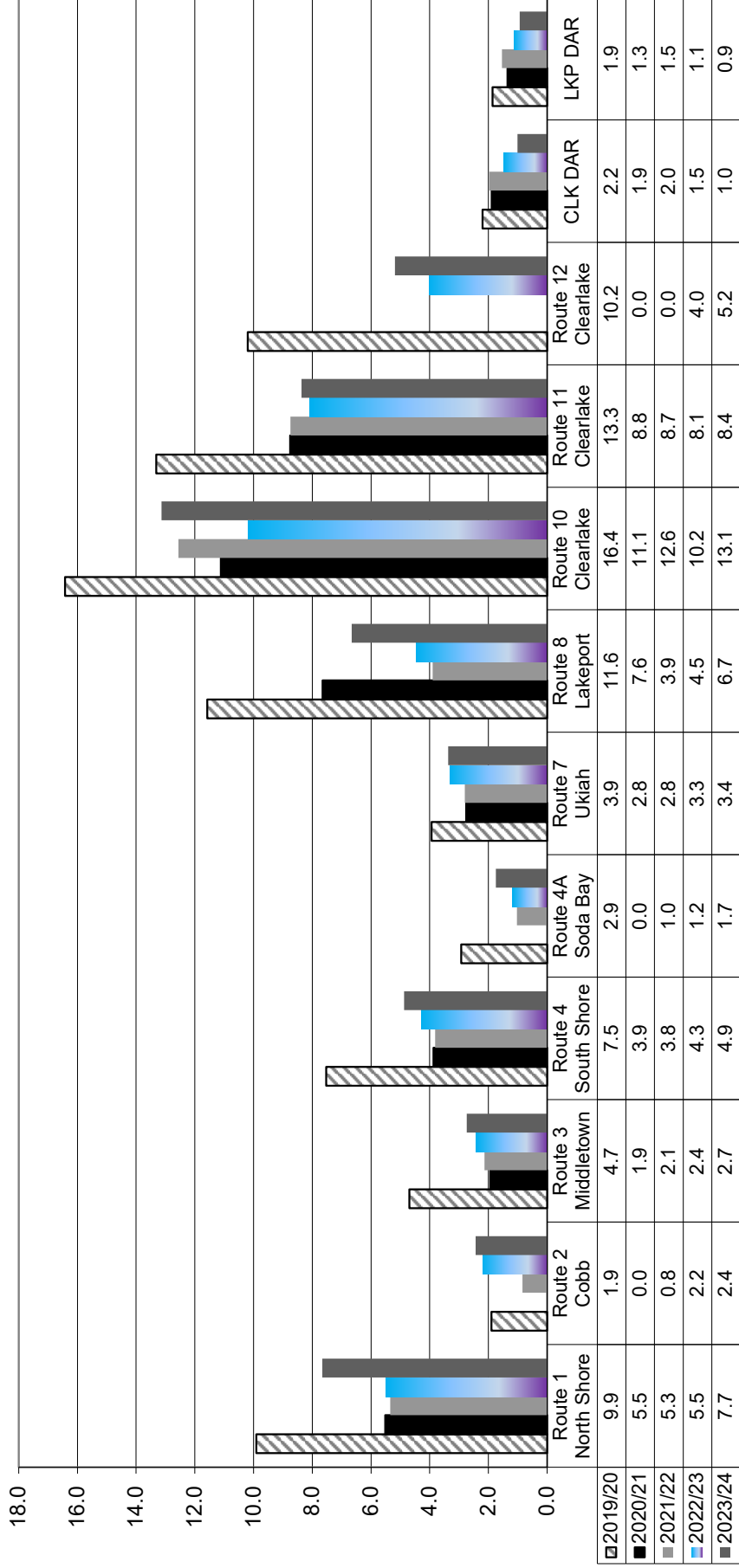
Lake Transit Authority
2023/24 First Half
Performance Report

1st Half - Comparison of Revenue Hours By Route



Lake Transit Authority
2023/24 First Half
Performance Report

1st Half - Comparison of Passengers Per Revenue Hour By Route



LAKE TRANSIT AUTHORITY
2023/24 OPERATING STATISTICS REPORT

System Total	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Local Base Fare - \$1.25	2168	2358	2419	2622	2309	2365	14241
Local Senior Fare - \$0.75	1178	1273	1079	1411	1279	1524	7744
Local ADA Fare - \$0.75	188	249	194	229	191	229	1280
Regional Fare - \$2.25	895	1047	989	1031	944	873	5779
Out of Co. (Mendocino/ Napa) - \$5.00	353	349	297	360	327	292	1978
Flex Stop for ADA/Senior Local \$0.75	1	0	2	4	4	40	51
Flex Stop for ADA/Sr. Regional \$1.25	0	0	3	0	1	0	4
DAR GP 1-day Advance Reserv. \$5.	0	0	0	0	0	0	0
DAR GP Same Day \$10.00	0	0	0	0	0	0	0
DAR Senior 1-day Adv. Reserv - \$2.50	32	30	20	31	23	36	172
DAR Senior Same Day - \$3.00	0	0	0	0	0	0	0
DAR Disabled 1-day Adv Reserv \$2.50	54	72	70	34	43	53	326
DAR Disabled Same Day - \$3.00	0	2	0	0	0	0	2
Tap to Pay (\$1.00)	406	671	703	918	869	754	4321
Free College Fare	450	736	1022	1109	874	606	4797
Free/Other	375	503	415	511	454	539	2797
Base Fare Ticket Regional	139	181	141	130	110	90	791
Base Fare Ticket Local	441	516	663	685	619	525	3449
Punch Pass	3509	3781	4054	4197	3735	3260	22536
Monthly Pass	2804	3789	2772	3061	2798	2485	17709
Weekly Pass	70	153	108	47	125	78	581
Summer Cruisin' Youth Pass	1072	1728	360	7	0	0	3167
Transfer - Lake Transit	3270	4004	3856	3880	3340	2829	21179
Transfer - MTA	0	0	0	0	0	0	0
Transfer - Napa VINE	35	38	27	55	29	28	212
TOTAL PASSENGERS	17,440	21,480	19,194	20,322	18,074	16,606	113,116
Bicycles	470	568	391	460	492	441	2822
Extended Stops	0	0	0	0	0	0	0
Wheelchairs	622	663	691	756	826	665	4223
CASH - CALCULATED TOTAL	\$ 8,033.50	\$ 8,954.00	\$ 8,446.25	\$ 9,481.25	\$ 8,568.75	\$ 8,513.25	\$ 51,997.00
Scheduled Hours	4063.15	3785.81	3360.14	3666.04	3363.93	3498.72	21737.79
Actual Revenue Hours	3248.61	3621.84	2972.94	3451.26	3084.87	3149.49	19529.01
Other Vehicle Hours	343.51	407.33	442.95	382.34	423.55	343.38	2343.06
TOTAL VEHICLE HOURS	3592.12	4029.17	3415.89	3833.6	3508.42	3492.87	21872.07
PASSENGERS PER REV. HOUR	5.37	5.93	6.46	5.89	5.86	5.27	5.79
Scheduled Miles	63390	69579	62167	67926	62056	63960	389078
Actual Revenue Miles	70989	79846	63961	76131	68729	71275	430931
Other Vehicle Miles	4741	5466	4480	5096	4523	4370	28676
TOTAL VEHICLE MILES	75,730	85,312	68,441	81,227	73,252	75,645	459,607
Miles Per Passenger Boarding	4.07	3.72	3.33	3.75	3.80	4.29	3.81

LAKE TRANSIT AUTHORITY
2023/24 OPERATING STATISTICS REPORT

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Flex Stop for ADA/Senior Local \$0.75	1	0	2	4	4	40	51
Flex Stop for ADA/Sr. Regional \$1.25	0	0	3	0	1	0	4
DAR GP 1-day Advance Reserv. \$5.							
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Tap to Pay (\$1.00)	406	671	703	918	869	754	4321
Free College Fare	450	736	1022	1109	874	606	4797
Free/Other	332	437	354	434	394	471	2422
Base Fare Ticket Regional	109	129	129	102	80	74	623
Base Fare Ticket Local	437	516	659	685	619	519	3435
Punch Pass	3332	3621	3896	4022	3565	3091	21527
Monthly Pass	2804	3789	2772	3061	2798	2485	17709
Weekly Pass	70	153	108	47	125	78	581
Summer Cruisin' Youth Pass	1072	1728	360	7	0	0	3167
Transfer - Lake Transit	3266	4003	3856	3880	3340	2829	21174
Transfer - MTA	0	0	0	0	0	0	0
Transfer - Napa VINE	35	38	27	55	29	28	212
TOTAL PASSENGERS	17,096	21,097	18,869	19,977	17,748	16,258	111,045
Bicycles	470	568	391	460	492	441	2822
Extended Stops	0	0	0	0	0	0	0
Wheelchairs	431	477	537	608	690	527	3270
CASH - CALCULATED TOTAL	\$ 7,818.50	\$ 8,693.00	\$ 8,221.25	\$ 9,318.75	\$ 8,403.75	\$ 8,290.75	\$ 50,746.00
Scheduled Hours	3301.2	2906.0	2603.0	2831.2	2594.3	2671.3	16906.91
Actual Revenue Hours	2813.9	3062.1	2493.8	2937.3	2669.6	2715.4	16692.06
Other Vehicle Hours	310.3	356.2	399.8	369.7	423.6	343.4	2203.05
TOTAL VEHICLE HOURS	3124.26	3418.34	2893.6	3307	3093.18	3058.73	18895.11
PASSENGERS PER REV. HOUR	6.08	6.89	7.57	6.80	6.65	5.99	6.65
Scheduled Miles	63390	69579	62158	67926	62056	63960	389069
Actual Revenue Miles	65632	72881	57888	69566	63086	64443	393496
Other Vehicle Miles	4425	5078	4070	5015	4523	4370	27481
TOTAL VEHICLE MILES	70,057	77,959	61,958	74,581	67,609	68,813	420,977
Miles Per Passenger Boarding	3.84	3.45	3.07	3.48	3.55	3.96	3.54

LAKE TRANSIT AUTHORITY

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Clearlake Routes	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Local Base Fare - \$1.25	1133	1212	1348	1439	1317	1456	7905
Local Senior Fare - \$0.75	591	550	561	693	677	864	3936
Local ADA Fare - \$0.75	75	100	62	102	104	102	545
Regional Fare - \$2.25	58	91	80	72	80	84	465
Out of Co. (Mendocino/ Napa) - \$5.00	6	9	3	2	13	9	42
Flex Stop for ADA/Senior Local \$0.75	0	0	0	0	0	0	0
Flex Stop for ADA/Sr. Regional \$1.25	0	0	0	0	0	0	0
DAR GP 1-day Advance Reserv. \$5.							
DAR GP Same Day \$10.00							
DAR Senior 1-day Adv. Reserv - \$2.50							
DAR Senior Same Day - \$3.00							
DAR Disabled 1-day Adv Reserv \$2.50							
DAR Disabled Same Day - \$3.00							
Tap to Pay (\$1.00)	78	97	137	144	229	286	971
Free College Fare	116	220	308	244	226	206	1320
Free/Other	127	120	148	241	210	302	1148
Base Fare Ticket Regional	4	1	1	12	6	21	45
Base Fare Ticket Local	159	142	191	223	187	185	1087
Punch Pass	1357	1619	1860	1788	1336	1311	9271
Monthly Pass	691	1035	964	983	1021	857	5551
Weekly Pass	9	26	18	6	19	4	82
Summer Cruisin' Youth Pass	525	919	268	6	0	0	1718
Transfer - Lake Transit	1071	1375	1552	1415	1043	944	7400
Transfer - MTA	0	0	0	0	0	0	0
Transfer - Napa VINE	0	0	0	0	0	0	0
TOTAL PASSENGERS	6,000	7,516	7,501	7,370	6,468	6,631	41,486
Bicycles	78	104	92	101	142	108	625
Extended Stops	0	0	0	0	0	0	0
Wheelchairs	150	146	217	233	231	182	1159
CASH - CALCULATED TOTAL	\$ 2,134.75	\$ 2,325.00	\$ 2,450.00	\$ 2,675.00	\$ 2,648.75	\$ 2,993.00	\$ 15,226.50
Scheduled Hours	777.93	652.75	590.04	628.4	592.38	602.98	3844.48
Actual Revenue Hours	699.13	682.81	621.7	661.28	606.14	621.46	3892.52
Other Vehicle Hours	64.35	74.68	71.19	79.78	152.77	71.85	514.62
TOTAL VEHICLE HOURS	763.48	757.49	692.89	741.06	758.91	693.31	4407.14
PASSENGERS PER REV. HOUR	8.58	11.01	12.07	11.15	10.67	10.67	10.66
Scheduled Miles	9338	7926	7191	7458	7204	7303	46420
Actual Revenue Miles	9607	9684	8610	9175	8474	8622	54172
Other Vehicle Miles	632	749	711	763	678	675	4208
TOTAL VEHICLE MILES	10,239	10,433	9,321	9,938	9,152	9,297	58,380
Miles Per Passenger Boarding	1.60	1.29	1.15	1.24	1.31	1.30	1.31

LAKE TRANSIT AUTHORITY
2023/24 OPERATING STATISTICS REPORT

Dial-A-Ride Services Total	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Local Base Fare - \$1.25							
Local Senior Fare - \$0.75							
Local ADA Fare - \$0.75							
Regional Fare - \$2.25							
Out of Co. (Mendocino/ Napa) - \$5.00							
Flex Stop for ADA/Senior Local \$0.75							
Flex Stop for ADA/Sr. Regional \$1.25							
DAR GP 1-day Advance Reserv. \$5.	0	0	0	0	0	0	0
DAR GP Same Day \$10.00	0	0	0	0	0	0	0
DAR Senior 1-day Adv. Reserv - \$2.50	32	30	20	31	23	36	172
DAR Senior Same Day - \$3.00	0	0	0	0	0	0	0
DAR Disabled 1-day Adv Reserv \$2.50	54	72	70	34	43	53	326
DAR Disabled Same Day - \$3.00	0	2	0	0	0	0	2
Tap to Pay (\$1.00)	0	0	0	0	0	0	0
Free College Fare	0	0	0	0	0	0	0
Free/Other	8	8	10	13	10	16	65
Base Fare Ticket Regional	30	52	12	28	30	16	168
Base Fare Ticket Local	4	0	4	0	0	6	14
Punch Pass	177	160	158	175	170	169	1009
Monthly Pass							
Weekly Pass							
Summer Cruisin' Youth Pass							
Transfer - Lake Transit	4	1	0	0	0	0	5
Transfer - MTA	0	0	0	0	0	0	0
Transfer - Napa VINE	0	0	0	0	0	0	0
TOTAL PASSENGERS	309	325	274	281	276	296	1,761
Bicycles	0	0	0	0	0	0	0
Extended Stops	0	0	0	0	0	0	0
Wheelchairs	191	186	154	148	136	138	953
CASH - CALCULATED TOTAL	\$ 215.00	\$ 261.00	\$ 225.00	\$ 162.50	\$ 165.00	\$ 222.50	\$ 1,251.00
Scheduled Hours	761.93	879.83	757.15	834.87	769.65	827.45	4830.88
Actual Revenue Hours	307.87	344.55	292.26	326.61	274.1	278.62	1824.01
Other Vehicle Hours	33.18	51.11	43.12	12.6	0	0	140.01
TOTAL VEHICLE HOURS	341.05	395.66	335.38	339.21	274.1	278.62	1964.02
PASSENGERS PER REV. HOUR	1.00	0.94	0.94	0.86	1.01	1.06	0.97
Scheduled Miles	0	0	9	0	0	0	9
Actual Revenue Miles	2283	2522	1861	2075	1899	2189	12829
Other Vehicle Miles	316	388	410	81	0	0	1195
TOTAL VEHICLE MILES	2,599	2,910	2,271	2,156	1,899	2,189	14,024
Miles Per Passenger Boarding	7.39	7.76	6.79	7.38	6.88	7.40	7.29

LAKE TRANSIT AUTHORITY

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Route 1: North Shore Clearlake to Lakeport	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Local Base Fare - \$1.25	474	610	590	648	504	499	3325
Local Senior Fare - \$0.75	234	427	283	359	307	283	1893
Local ADA Fare - \$0.75	49	93	75	52	42	47	358
Regional Fare - \$2.25	402	555	517	446	424	416	2760
Out of Co. (Mendocino/ Napa) - \$5.00	15	14	14	16	17	14	90
Flex Stop for ADA/Senior Local \$0.75	0	0	0	0	0	1	1
Flex Stop for ADA/Sr. Regional \$1.25	0	0	0	0	1	0	1
DAR GP 1-day Advance Reserv. \$5.							
DAR GP Same Day \$10.00							
DAR Senior 1-day Adv. Reserv - \$2.50							
DAR Senior Same Day - \$3.00							
DAR Disabled 1-day Adv Reserv \$2.50							
DAR Disabled Same Day - \$3.00							
Tap to Pay (\$1.00)	165	254	286	369	359	235	1668
Free College Fare	121	181	170	265	224	121	1082
Free/Other	93	92	92	69	62	58	466
Base Fare Ticket Regional	47	45	58	51	44	15	260
Base Fare Ticket Local	155	201	257	219	200	156	1188
Punch Pass	939	982	878	953	1026	797	5575
Monthly Pass	960	1235	905	993	875	788	5756
Weekly Pass	3	24	18	7	14	5	71
Summer Cruisin' Youth Pass	200	441	34	0	0	0	675
Transfer - Lake Transit	940	1108	981	924	934	756	5643
Transfer - MTA	0	0	0	0	0	0	0
Transfer - Napa VINE	0	0	0	0	0	0	0
TOTAL PASSENGERS	4,797	6,262	5,158	5,371	5,033	4,191	30,812
Bicycles	185	204	145	156	145	136	971
Extended Stops	0	0	0	0	0	0	0
Wheelchairs	138	151	156	134	215	147	941
CASH - CALCULATED TOTAL	\$ 1,949.25	\$ 2,725.25	\$ 2,525.25	\$ 2,570.75	\$ 2,291.00	\$ 2,113.00	\$ 14,174.50
Scheduled Hours	577.45	658.5	589.2	630.98	588.75	604.46	3649.34
Actual Revenue Hours	654.23	736.74	635.01	708.98	639.69	646.71	4021.36
Other Vehicle Hours	75.97	82.9	68.52	78.74	70.32	79.55	456
TOTAL VEHICLE HOURS	730.2	819.64	703.53	787.72	710.01	726.26	4477.36
PASSENGERS PER REV. HOUR	7.33	8.50	8.12	7.58	7.87	6.48	7.66
Scheduled Miles	17542	20002	17831	19189	17867	18382	110813
Actual Revenue Miles	17984	20060	17215	19286	17705	17793	110043
Other Vehicle Miles	992	1358	967	1127	1085	1021	6550
TOTAL VEHICLE MILES	18,976	21,418	18,182	20,413	18,790	18,814	116,593
Miles Per Passenger Boarding	3.75	3.20	3.34	3.59	3.52	4.25	3.57

LAKE TRANSIT AUTHORITY
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Route 2: Highway 175 Kit's Corner to Middletown	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Local Base Fare - \$1.25	21	24	14	23	21	25	128
Local Senior Fare - \$0.75	10	9	5	11	5	35	75
Local ADA Fare - \$0.75	0	7	0	5	1	0	13
Regional Fare - \$2.25	15	22	8	10	29	28	112
Out of Co. (Mendocino/ Napa) - \$5.00	3	0	8	2	4	4	21
Flex Stop for ADA/Senior Local \$0.75	1	0	2	4	2	8	17
Flex Stop for ADA/Sr. Regional \$1.25	0	0	0	0	0	0	0
DAR GP 1-day Advance Reserv. \$5.							
DAR GP Same Day \$10.00							
DAR Senior 1-day Adv. Reserv - \$2.50							
DAR Senior Same Day - \$3.00							
DAR Disabled 1-day Adv Reserv \$2.50							
DAR Disabled Same Day - \$3.00							
Tap to Pay (\$1.00)	4	19	7	26	18	12	86
Free College Fare	1	14	30	33	26	23	127
Free/Other	4	16	14	19	14	15	82
Base Fare Ticket Regional	0	2	1	0	0	0	3
Base Fare Ticket Local	0	3	0	2	0	1	6
Punch Pass	46	59	34	28	21	33	221
Monthly Pass	9	10	9	29	30	24	111
Weekly Pass	0	0	0	0	0	0	0
Summer Cruisin' Youth Pass	42	37	9	0	0	0	88
Transfer - Lake Transit	72	99	39	67	70	68	415
Transfer - MTA	0	0	0	0	0	0	0
Transfer - Napa VINE	0	0	0	0	0	0	0
TOTAL PASSENGERS	228	321	180	259	241	276	1,505
Bicycles	23	34	5	2	15	11	90
Extended Stops	0	0	0	0	0	0	0
Wheelchairs	9	5	1	0	1	1	17
CASH - CALCULATED TOTAL	\$ 87.25	\$ 110.50	\$ 87.75	\$ 102.25	\$ 135.50	\$ 158.50	\$ 681.75
Actual Revenue Hours	135.4	155.71	135.4	148.94	128.63	142.17	846.25
Other Vehicle Hours	107.75	120.04	77.55	112.24	97.84	103.19	618.61
	38.32	43.31	28.92	39	35.4	36.53	221.48
TOTAL VEHICLE HOURS	146.07	163.35	106.47	51	133.24	139.72	739.85
PASSENGERS PER REV. HOUR	2.12	2.67	2.32	2.31	2.46	2.67	2.43
Scheduled Miles	3220	3703	3220	3542	3059	3381	20125
Actual Revenue Miles	2596	2962	1757	2841	2466	2580	15202
Other Vehicle Miles	982	1101	777	1085	929	977	5851
TOTAL VEHICLE MILES	3,578	4,063	2,534	3,926	3,395	3,557	21,053
Miles Per Passenger Boarding	11.39	9.23	9.76	10.97	10.23	9.35	10.10

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Route 3: Highway 29 Clearlake to Deer Park	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Local Base Fare - \$1.25	6	8	10	21	43	55	143
Local Senior Fare - \$0.75	31	9	22	11	6	81	143
Local ADA Fare - \$0.75	3	2	1	3	2	11	22
Regional Fare - \$2.25	112	67	77	117	92	79	544
Out of Co. (Mendocino/ Napa) - \$5.00	175	132	140	163	155	104	869
Flex Stop for ADA/Senior Local \$0.75	0	0	0	0	0	0	0
Flex Stop for ADA/Sr. Regional \$1.25	0	0	0	0	0	0	0
DAR GP 1-day Advance Reserv. \$5.							
DAR GP Same Day \$10.00							
DAR Senior 1-day Adv. Reserv - \$2.50							
DAR Senior Same Day - \$3.00							
DAR Disabled 1-day Adv Reserv \$2.50							
DAR Disabled Same Day - \$3.00							
Tap to Pay (\$1.00)	47	75	65	63	32	29	311
Free College Fare	3	3	13	16	16	22	73
Free/Other	7	6	6	8	8	13	48
Base Fare Ticket Regional	5	17	9	7	1	12	51
Base Fare Ticket Local	2	3	4	13	6	5	33
Punch Pass	50	56	76	68	64	66	380
Monthly Pass	82	89	71	60	65	57	424
Weekly Pass	9	9	21	11	25	38	113
Summer Cruisin' Youth Pass	78	79	0	1	0	0	158
Transfer - Lake Transit	79	81	74	70	79	80	463
Transfer - MTA	0	0	0	0	0	0	0
Transfer - Napa VINE	35	38	27	55	29	28	212
TOTAL PASSENGERS	724	674	616	687	623	601	3,925
Bicycles	32	30	27	21	9	7	126
Extended Stops	0	0	0	0	0	0	0
Wheelchairs	17	13	4	13	15	12	74
CASH - CALCULATED TOTAL	\$ 1,207.00	\$ 904.00	\$ 968.00	\$ 1,178.00	\$ 1,073.75	\$ 805.25	\$ 6,136.00
Scheduled Hours	808.45	297.44	266.68	284.93	266.45	273.01	2196.96
Actual Revenue Hours	235.94	258.82	229.2	246.27	227.46	233.99	1431.68
Other Vehicle Hours	30.75	32.06	28.31	32.06	29.84	29.82	182.84
TOTAL VEHICLE HOURS	266.69	290.88	257.51	278.33	257.3	263.81	1614.52
PASSENGERS PER REV. HOUR	3.07	2.60	2.69	2.79	2.74	2.57	2.74
Scheduled Miles	8297	9470	8382	9083	8507	8704	52443
Actual Revenue Miles	7226	8369	7251	7909	7307	7438	45500
Other Vehicle Miles	271	310	264	287	269	267	1668
TOTAL VEHICLE MILES	7,497	8,679	7,515	8,196	7,576	7,705	47,168
Miles Per Passenger Boarding	9.98	12.42	11.77	11.51	11.73	12.38	11.59

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Route 4A: Soda Bay Kit's Corner to Lakeport	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Local Base Fare - \$1.25	146	113	142	155	126	84	766
Local Senior Fare - \$0.75	33	42	24	32	28	27	186
Local ADA Fare - \$0.75	10	8	6	7	12	10	53
Regional Fare - \$2.25	156	127	125	192	158	143	901
Out of Co. (Mendocino/ Napa) - \$5.00	29	16	13	23	24	37	142
Flex Stop for ADA/Senior Local \$0.75	0	0	0	0	1	0	1
Flex Stop for ADA/Sr. Regional \$1.25	0	0	0	0	0	0	0
DAR GP 1-day Advance Reserv. \$5.							
DAR GP Same Day \$10.00							
DAR Senior 1-day Adv. Reserv - \$2.50							
DAR Senior Same Day - \$3.00							
DAR Disabled 1-day Adv Reserv \$2.50							
DAR Disabled Same Day - \$3.00							
Tap to Pay (\$1.00)	12	26	43	105	63	68	317
Free College Fare	23	57	103	131	79	36	429
Free/Other	43	109	43	68	58	40	361
Base Fare Ticket Regional	16	22	20	14	11	11	94
Base Fare Ticket Local	39	34	34	56	45	41	249
Punch Pass	173	178	242	191	179	144	1107
Monthly Pass	197	223	274	288	258	293	1533
Weekly Pass	3	16	3	0	15	2	39
Summer Cruisin' Youth Pass	88	148	41	0	0	0	277
Transfer - Lake Transit	353	400	370	414	325	354	2216
Transfer - MTA	0	0	0	0	0	0	0
Transfer - Napa VINE	0	0	0	0	0	0	0
TOTAL PASSENGERS	1,321	1,519	1,483	1,676	1,382	1,290	8,671
Bicycles	63	97	59	72	65	56	412
Extended Stops	0	0	0	0	0	0	0
Wheelchairs	10	21	33	15	22	23	124
CASH - CALCULATED TOTAL	\$ 722.75	\$ 570.50	\$ 589.25	\$ 875.00	\$ 726.75	\$ 707.50	\$ 4,191.75
Scheduled Hours	316.04	361.06	319.64	391.32	319.92	332.21	2040.19
Actual Revenue Hours	289.33	332.18	265.52	316.68	282.1	292.53	1778.34
Other Vehicle Hours	44.9	47.68	147.81	48.88	49.28	53.44	391.99
TOTAL VEHICLE HOURS	334.23	379.86	413.33	365.56	331.38	345.97	2170.33
PASSENGERS PER REV. HOUR	4.57	4.57	5.59	5.29	4.90	4.41	4.88
Scheduled Miles	9142	10455	9260	11330	9263	9584	59034
Actual Revenue Miles	8822	10152	7924	9649	8621	8867	54035
Other Vehicle Miles	426	388	399	472	401	348	2434
TOTAL VEHICLE MILES	9,248	10,540	8,323	10,121	9,022	9,215	56,469
Miles Per Passenger Boarding	6.68	6.68	5.34	5.76	6.24	6.87	6.23

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Route 4: Southshore Clearlake to Lakeport	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Local Base Fare - \$1.25	9	8	10	12	17	12	68
Local Senior Fare - \$0.75	6	9	4	12	3	7	41
Local ADA Fare - \$0.75	2	1	2	2	1	0	8
Regional Fare - \$2.25	24	31	42	27	8	14	146
Out of Co. (Mendocino/ Napa) - \$5.00	1	2	1	1	0	0	5
Flex Stop for ADA/Senior Local \$0.75	0	0	0	0	1	0	1
Flex Stop for ADA/Sr. Regional \$1.25	0	0	1	0	0	0	1
DAR GP 1-day Advance Reserv. \$5.							
DAR GP Same Day \$10.00							
DAR Senior 1-day Adv. Reserv - \$2.50							
DAR Senior Same Day - \$3.00							
DAR Disabled 1-day Adv Reserv \$2.50							
DAR Disabled Same Day - \$3.00							
Tap to Pay (\$1.00)	3	11	0	3	3	2	22
Free College Fare	7	11	4	13	14	4	53
Free/Other	9	20	8	6	13	6	62
Base Fare Ticket Regional	0	1	5	0	2	1	9
Base Fare Ticket Local	0	0	1	5	3	1	10
Punch Pass	27	36	20	31	35	45	194
Monthly Pass	53	50	10	52	25	20	210
Weekly Pass	0	0	0	0	2	0	2
Summer Cruisin' Youth Pass	33	21	2	0	0	0	56
Transfer - Lake Transit	46	41	24	37	45	43	236
Transfer - MTA	0	0	0	0	0	0	0
Transfer - Napa VINE	0	0	0	0	0	0	0
TOTAL PASSENGERS	220	242	134	201	172	155	1,124
Bicycles	12	11	1	2	9	9	44
Extended Stops	0	0	0	0	0	0	0
Wheelchairs	6	9	5	5	0	0	25
CASH - CALCULATED TOTAL	\$ 79.25	\$ 108.25	\$ 117.75	\$ 94.25	\$ 46.00	\$ 53.75	\$ 499.25
Scheduled Hours	118.8	136.62	118.8	130.68	112.86	124.74	742.5
Actual Revenue Hours	106.84	127.58	80.3	118.4	102.3	108.52	643.94
Other Vehicle Hours	13.06	14.24	12.53	15.27	14.74	14.13	83.97
TOTAL VEHICLE HOURS	119.9	141.82	92.83	133.67	117.04	122.65	727.91
PASSENGERS PER REV. HOUR	2.06	1.90	1.67	1.70	1.68	1.43	1.75
Scheduled Miles	2640	3036	2640	2904	2508	2772	16500
Actual Revenue Miles	2845	3290	2048	3099	2729	2836	16847
Other Vehicle Miles	210	246	200	240	207	201	1304
TOTAL VEHICLE MILES	3,055	3,536	2,248	3,339	2,936	3,037	18,151
Miles Per Passenger Boarding	12.93	13.60	15.28	15.42	15.87	18.30	14.99

LAKE TRANSIT AUTHORITY
2023/24 OPERATING STATISTICS REPORT

Route 7:									
Lakeport - Ukiah									
Local Base Fare - \$1.25	71	54	58						278
Local Senior Fare - \$0.75	1	1	3						22
Local ADA Fare - \$0.75	0	0	4						17
Regional Fare - \$2.25	23	29	25						176
Out of Co. (Mendocino/ Napa) - \$5.00	123	171	116						793
Flex Stop for ADA/Senior Local \$0.75	0	0	0						31
Flex Stop for ADA/Sr. Regional \$1.25	0	0	0						0
DAR GP 1-day Advance Reserv. \$5.									
DAR GP Same Day \$10.00									
DAR Senior 1-day Adv. Reserv - \$2.50									
DAR Senior Same Day - \$3.00									
DAR Disabled 1-day Adv Reserv \$2.50									
DAR Disabled Same Day - \$3.00									
Tap to Pay (\$1.00)	44	66	46						337
Free College Fare	89	162	246						1087
Free/Other	17	31	27						100
Base Fare Ticket Regional	34	31	29						120
Base Fare Ticket Local	32	50	24						218
Punch Pass	49	76	43						384
Monthly Pass	88	93	78						476
Weekly Pass	46	67	45						248
Summer Cruisin' Youth Pass	35	47	1						83
Transfer - Lake Transit	143	171	149						918
Transfer - MTA	0	0	0						0
Transfer - Napa VINE	0	0	0						0
TOTAL PASSENGERS	795	1,049	894						5,288
Bicycles	43	45	38						222
Extended Stops	0	0	0						0
Wheelchairs	11	11	15						67
CASH - CALCULATED TOTAL	\$ 800.25	\$ 1,054.50	\$ 760.00						\$ 5,098.00
Scheduled Hours	244.86	281.81	249.42						1548.11
Actual Revenue Hours	258.45	296.28	208.56						1566.3
Other Vehicle Hours	0	23.2	11.75						94.25
TOTAL VEHICLE HOURS	258.45	319.48	220.31						1660.55
PASSENGERS PER REV. HOUR	3.08	3.54	4.29						3.38
Scheduled Miles	8005	9141	8236						50813
Actual Revenue Miles	8539	9603	6700						50713
Other Vehicle Miles	0	0	0						0
TOTAL VEHICLE MILES	8,539	9,603	6,700						50,713
Miles Per Passenger Boarding	10.74	9.15	7.49						9.59

LAKE TRANSIT AUTHORITY
2023/24 OPERATING STATISTICS REPORT

Route 8: Lakeport	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Local Base Fare - \$1.25	308	329	247	266	264	214	1628
Local Senior Fare - \$0.75	272	226	177	288	245	302	1510
Local ADA Fare - \$0.75	49	38	44	53	23	57	264
Regional Fare - \$2.25	105	125	115	118	122	90	675
Out of Co. (Mendocino/ Napa) - \$5.00	1	5	2	5	1	2	16
Flex Stop for ADA/Senior Local \$0.75	0	0	0	0	0	0	0
Flex Stop for ADA/Sr. Regional \$1.25	0	0	2	0	0	0	2
DAR GP 1-day Advance Reserv. \$5.							
DAR GP Same Day \$10.00							
DAR Senior 1-day Adv. Reserv - \$2.50							
DAR Senior Same Day - \$3.00							
DAR Disabled 1-day Adv Reserv \$2.50							
DAR Disabled Same Day - \$3.00							
Tap to Pay (\$1.00)	53	123	119	129	117	68	609
Free College Fare	90	88	148	149	94	57	626
Free/Other	32	43	16	17	22	25	155
Base Fare Ticket Regional	3	10	6	6	9	7	41
Base Fare Ticket Local	50	83	148	127	137	99	644
Punch Pass	691	615	743	892	833	621	4395
Monthly Pass	724	1054	461	569	457	383	3648
Weekly Pass	0	11	3	3	7	2	26
Summer Cruisin' Youth Pass	71	36	5	0	0	0	112
Transfer - Lake Transit	562	728	667	800	685	441	3883
Transfer - MTA	0	0	0	0	0	0	0
Transfer - Napa VINE	0	0	0	0	0	0	0
TOTAL PASSENGERS	3,011	3,514	2,903	3,422	3,016	2,368	18,234
Bicycles	34	43	24	68	90	73	332
Extended Stops	0	0	0	0	0	0	0
Wheelchairs	90	121	106	198	196	152	863
CASH - CALCULATED TOTAL	\$ 920.00	\$ 1,038.50	\$ 864.75	\$ 1,007.75	\$ 927.50	\$ 817.25	\$ 5,575.75
Scheduled Hours	322.29	362.09	333.81	350.62	334.33	335.94	2039.08
Actual Revenue Hours	462.26	507.67	375.93	491.38	456.32	445.75	2739.31
Other Vehicle Hours	42.98	38.15	30.8	51.51	48.1	46.36	257.9
TOTAL VEHICLE HOURS	505.24	545.82	406.73	542.89	504.42	492.11	2997.21
PASSENGERS PER REV. HOUR	6.51	6.92	7.72	6.96	6.61	5.31	6.66
Scheduled Miles	5206	5846	5398	5648	5397	5426	32921
Actual Revenue Miles	8013	8761	6383	8359	7750	7718	46984
Other Vehicle Miles	912	926	752	1041	954	881	5466
TOTAL VEHICLE MILES	8,925	9,687	7,135	9,400	8,704	8,599	52,450
Miles Per Passenger Boarding	2.66	2.49	2.20	2.44	2.57	3.26	2.58

LAKE TRANSIT AUTHORITY
2023/24 OPERATING STATISTICS REPORT

Route 10: Clearlake		July	Aug	Sept	Oct	Nov	Dec	TOTAL
Clearlake Park								
Local Base Fare - \$1.25		605	774	857	908	763	835	4742
Local Senior Fare - \$0.75		266	274	263	368	399	395	1965
Local ADA Fare - \$0.75		47	81	46	78	75	72	399
Regional Fare - \$2.25		32	54	49	49	43	51	278
Out of Co. (Mendocino/ Napa) - \$5.00		3	6	1	1	6	4	21
Flex Stop for ADA/Senior Local \$0.75		0	0	0	0	0	0	0
Flex Stop for ADA/Sr. Regional \$1.25		0	0	0	0	0	0	0
DAR GP 1-day Advance Reserv. \$5.								0
DAR GP Same Day \$10.00								
DAR Senior 1-day Adv. Reserv - \$2.50								
DAR Senior Same Day - \$3.00								
DAR Disabled 1-day Adv Reserv \$2.50								
DAR Disabled Same Day - \$3.00								
Tap to Pay (\$1.00)		26	42	68	91	143	193	563
Free College Fare		64	104	113	138	101	106	626
Free/Other		75	96	110	185	138	186	790
Base Fare Ticket Regional		3	0	0	9	6	18	36
Base Fare Ticket Local		82	87	113	128	110	94	614
Punch Pass		754	966	1148	1095	788	758	5509
Monthly Pass		431	653	616	594	636	540	3470
Weekly Pass		2	6	0	2	2	0	12
Summer Cruisin' Youth Pass		314	680	234	3	0	0	1231
Transfer - Lake Transit		688	990	1102	936	672	596	4984
Transfer - MTA		0	0	0	0	0	0	0
Transfer - Napa VINE		0	0	0	0	0	0	0
TOTAL PASSENGERS		3,392	4,813	4,720	4,585	3,882	3,848	25,240
Bicycles		45	61	39	57	103	72	377
Extended Stops		0	0	0	0	0	0	0
Wheelchairs		63	70	107	127	134	93	594
CASH - CALCULATED TOTAL		\$ 1,104.00	\$ 1,427.25	\$ 1,486.25	\$ 1,675.75	\$ 1,579.00	\$ 1,721.75	\$ 8,994.00
Scheduled Hours		284.13	321.07	290.44	310.24	291.8	297.21	1794.89
Actual Revenue Hours		314.07	342.57	311.54	334.69	304.47	313.58	1920.92
Other Vehicle Hours		29.22	36.08	38.34	40.64	41	39.79	225.07
TOTAL VEHICLE HOURS		343.29	378.65	349.88	375.33	345.47	353.37	2145.99
PASSENGERS PER REV. HOUR		10.80	14.05	15.15	13.70	12.75	12.27	13.14
Scheduled Miles		3513	4004	3646	3850	3653	3692	22358
Actual Revenue Miles		4852	5534	4840	5175	4779	4847	30027
Other Vehicle Miles		327	414	403	413	404	401	2362
TOTAL VEHICLE MILES		5,179	5,948	5,243	5,588	5,183	5,248	32,389
Miles Per Passenger Boarding		1.43	1.15	1.03	1.13	1.23	1.26	1.19

LAKE TRANSIT AUTHORITY
2023/24 OPERATING STATISTICS REPORT

Route 11: Clearlake									
The Avenues									
Local Base Fare - \$1.25	474	438	491	531	554	621	TOTAL	3109	
Local Senior Fare - \$0.75	281	276	298	325	278	469		1927	
Local ADA Fare - \$0.75	23	19	16	24	29	30		141	
Regional Fare - \$2.25	23	37	31	23	37	33		184	
Out of Co. (Mendocino/ Napa) - \$5.00	2	3	2	1	7	5		20	
Flex Stop for ADA/Senior Local \$0.75	0	0	0	0	0	0		0	
Flex Stop for ADA/Sr. Regional \$1.25	0	0	0	0	0	0		0	
DAR GP 1-day Advance Reserv. \$5.									
DAR GP Same Day \$10.00									
DAR Senior 1-day Adv. Reserv - \$2.50									
DAR Senior Same Day - \$3.00									
DAR Disabled 1-day Adv Reserv \$2.50									
DAR Disabled Same Day - \$3.00									
Tap to Pay (\$1.00)	45	55	69	53	86	93		401	
Free College Fare	32	116	195	106	125	100		674	
Free/Other	45	24	38	56	72	116		351	
Base Fare Ticket Regional	1	1	1	3	0	3		9	
Base Fare Ticket Local	69	55	78	95	77	91		465	
Punch Pass	522	653	712	693	548	553		3681	
Monthly Pass	213	382	348	389	385	317		2034	
Weekly Pass	4	20	18	4	17	4		67	
Summer Cruisin' Youth Pass	191	239	34	3	0	0		467	
Transfer - Lake Transit	289	385	450	479	371	348		2322	
Transfer - MTA	0	0	0	0	0	0		0	
Transfer - Napa VINE	0	0	0	0	0	0		0	
TOTAL PASSENGERS	2,214	2,703	2,781	2,785	2,586	2,783		15,852	
Bicycles	31	43	53	44	39	36		246	
Extended Stops	0	0	0	0	0	0		0	
Wheelchairs	69	76	110	106	97	89		547	
CASH - CALCULATED TOTAL	\$ 927.25	\$ 922.00	\$ 998.00	\$ 1,035.25	\$ 1,127.00	\$ 1,342.75		\$ 6,352.25	
Scheduled Hours	292.2	331.68	299.6	318.16	300.58	305.77		1847.99	
Actual Revenue Hours	309.1	340.24	310.16	326.59	301.67	307.88		1895.64	
Other Vehicle Hours	25.6	38.6	32.85	39.14	111.77	32.06		280.02	
TOTAL VEHICLE HOURS	334.7	378.84	343.01	365.73	413.44	339.94		2175.66	
PASSENGERS PER REV. HOUR	7.16	7.94	8.97	8.53	8.57	9.04		8.36	
Scheduled Miles	3305	3922	3545	3608	3551	3611		21542	
Actual Revenue Miles	3717	4150	3770	4000	3695	3775		23107	
Other Vehicle Miles	234	335	308	350	274	274		1775	
TOTAL VEHICLE MILES	3,951	4,485	4,078	4,350	3,969	4,049		24,882	
Miles Per Passenger Boarding	1.68	1.54	1.36	1.44	1.43	1.36		1.46	

LAKE TRANSIT AUTHORITY
2023/24 OPERATING STATISTICS REPORT

Route 12: Clearlake									
Lower Lake									
Local Base Fare - \$1.25	54	0	0	0	0	0	0	0	54
Local Senior Fare - \$0.75	44	0	0	0	0	0	0	0	44
Local ADA Fare - \$0.75	5	0	0	0	0	0	0	0	5
Regional Fare - \$2.25	3	0	0	0	0	0	0	0	3
Out of Co. (Mendocino/ Napa) - \$5.00	1	0	0	0	0	0	0	0	1
Flex Stop for ADA/Senior Local \$0.75	0	0	0	0	0	0	0	0	0
Flex Stop for ADA/Sr. Regional \$1.25	0	0	0	0	0	0	0	0	0
DAR GP 1-day Advance Reserv. \$5.									
DAR GP Same Day \$10.00									
DAR Senior 1-day Adv. Reserv - \$2.50									
DAR Senior Same Day - \$3.00									
DAR Disabled 1-day Adv Reserv \$2.50									
DAR Disabled Same Day - \$3.00									
Tap to Pay (\$1.00)	7	0	0	0	0	0	0	0	7
Free College Fare	20	0	0	0	0	0	0	0	20
Free/Other	7	0	0	0	0	0	0	0	7
Base Fare Ticket Regional	0	0	0	0	0	0	0	0	0
Base Fare Ticket Local	8	0	0	0	0	0	0	0	8
Punch Pass	81	0	0	0	0	0	0	0	81
Monthly Pass	47	0	0	0	0	0	0	0	47
Weekly Pass	3	0	0	0	0	0	0	0	3
Summer Cruisin' Youth Pass	20	0	0	0	0	0	0	0	20
Transfer - Lake Transit	94	0	0	0	0	0	0	0	94
Transfer - MTA	0	0	0	0	0	0	0	0	0
Transfer - Napa VINE	0	0	0	0	0	0	0	0	0
TOTAL PASSENGERS	394	0	0	0	0	0	0	0	394
Bicycles	2	0	0	0	0	0	0	0	2
Extended Stops	0	0	0	0	0	0	0	0	0
Wheelchairs	18	0	0	0	0	0	0	0	18
CASH - CALCULATED TOTAL	\$ 123.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 123.00
Scheduled Hours	201.6	0	0	0	0	0	0	0	201.6
Actual Revenue Hours	75.96	0	0	0	0	0	0	0	75.96
Other Vehicle Hours	9.53	0	0	0	0	0	0	0	9.53
TOTAL VEHICLE HOURS	85.49	0	0	0	0	0	0	0	85.49
PASSENGERS PER REV. HOUR	5.19	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	5.19
Scheduled Miles	2520	0	0	0	0	0	0	0	2520
Actual Revenue Miles	1038	0	0	0	0	0	0	0	1038
Other Vehicle Miles	71	0	0	0	0	0	0	0	71
TOTAL VEHICLE MILES	1,109	0	0	0	0	0	0	0	1,109
Miles Per Passenger Boarding	2.63	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	2.63

LAKE TRANSIT AUTHORITY
2023/24 OPERATING STATISTICS REPORT

Lakeport Dial-A-Ride	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
Local Base Fare - \$1.25							
Local Senior Fare - \$0.75							
Local ADA Fare - \$0.75							
Regional Fare - \$2.25							
Out of Co. (Mendocino/ Napa) - \$5.00							
Flex Stop for ADA/Senior Local \$0.75							
Flex Stop for ADA/Sr. Regional \$1.25							
DAR GP 1-day Advance Reserv. \$5.	0	0	0	0	0	0	0
DAR GP Same Day \$10.00	0	0	0	0	0	0	0
DAR Senior 1-day Adv. Reserv - \$2.50	15	16	13	14	3	18	79
DAR Senior Same Day - \$3.00	0	0	0	0	0	0	0
DAR Disabled 1-day Adv Reserv \$2.50	40	57	57	34	43	47	278
DAR Disabled Same Day - \$3.00	0	2	0	0	0	0	2
Tap to Pay (\$1.00)	0	0	0	0	0	0	0
Free College Fare	0	0	0	0	0	0	0
Free/Other	6	8	9	13	10	16	62
Base Fare Ticket Regional	30	52	6	28	30	16	162
Base Fare Ticket Local	4	0	4	0	0	4	12
Punch Pass	80	62	63	63	69	56	393
Monthly Pass							
Weekly Pass							
Summer Cruisin' Youth Pass							
Transfer - Lake Transit	0	0	0	0	0	0	0
Transfer - MTA	0	0	0	0	0	0	0
Transfer - Napa VINE	0	0	0	0	0	0	0
TOTAL PASSENGERS	175	197	152	152	155	157	988
Bicycles							0
Extended Stops							0
Wheelchairs	116	117	78	85	91	97	584
CASH - CALCULATED TOTAL	\$ 137.50	\$ 188.50	\$ 175.00	\$ 120.00	\$ 115.00	\$ 162.50	\$ 898.50
Scheduled Hours	349.6	398.55	340	374	350.83	379.08	2192.06
Actual Revenue Hours	187.75	203.26	161.77	173.1	173.39	162.44	1061.71
Other Vehicle Hours	21.12	24.76	26.26	3.55	0	0	75.69
TOTAL VEHICLE HOURS	208.87	228.02	188.03	176.65	173.39	162.44	1137.4
PASSENGERS PER REV. HOUR	0.93	0.97	0.94	0.88	0.89	0.97	0.93
Scheduled Miles	0	0	0	0	0	0	0
Actual Revenue Miles	1504	1637	1201	1319	1264	1387	8312
Other Vehicle Miles	155	170	210	23	0	0	558
TOTAL VEHICLE MILES	1,659	1,807	1,411	1,342	1,264	1,387	8,870
Miles Per Passenger Boarding	8.59	8.31	7.90	8.68	8.15	8.83	8.41

LAKE TRANSIT AUTHORITY
2023/24 OPERATING STATISTICS REPORT

Clearlake Dial-A-Ride	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
Local Base Fare - \$1.25							
Local Senior Fare - \$0.75							
Local ADA Fare - \$0.75							
Regional Fare - \$2.25							
Out of Co. (Mendocino/ Napa) - \$5.00							
Flex Stop for ADA/Senior Local \$0.75							
Flex Stop for ADA/Sr. Regional \$1.25							
DAR GP 1-day Advance Reserv. \$5.	0	0	0	0	0	0	0
DAR GP Same Day \$10.00	0	0	0	0	0	0	0
DAR Senior 1-day Adv. Reserv - \$2.50	17	14	7	17	20	18	93
DAR Senior Same Day - \$3.00	0	0	0	0	0	0	0
DAR Disabled 1-day Adv Reserv \$2.50	14	15	13	0	0	6	48
DAR Disabled Same Day - \$3.00	0	0	0	0	0	0	0
Tap to Pay (\$1.00)	0	0	0	0	0	0	0
Free College Fare	0	0	0	0	0	0	0
Free/Other	2	0	1	0	0	0	3
Base Fare Ticket Regional	0	0	6	0	0	0	6
Base Fare Ticket Local	0	0	0	0	0	2	2
Punch Pass	97	98	95	112	101	113	616
Monthly Pass							
Weekly Pass							
Summer Cruisin' Youth Pass							
Transfer - Lake Transit	4	1	0	0	0	0	5
Transfer - MTA	0	0	0	0	0	0	0
Transfer - Napa VINE	0	0	0	0	0	0	0
TOTAL PASSENGERS	134	128	122	129	121	139	773
Bicycles							0
Extended Stops							0
Wheelchairs	75	69	76	63	45	41	369
CASH - CALCULATED TOTAL	\$ 77.50	\$ 72.50	\$ 50.00	\$ 42.50	\$ 50.00	\$ 60.00	\$ 352.50
Scheduled Hours	412.33	481.28	417.15	460.87	418.82	448.37	2638.82
Actual Revenue Hours	120.12	141.29	130.49	153.51	100.71	116.18	762.3
Other Vehicle Hours	12.06	26.35	16.86	9.05	0	0	64.32
TOTAL VEHICLE HOURS	132.18	167.64	147.35	162.56	100.71	116.18	826.62
PASSENGERS PER REV. HOUR	1.12	0.91	0.93	0.84	1.20	1.20	1.01
Scheduled Miles	0	0	9	0	0	0	9
Actual Revenue Miles	779	885	660	756	635	802	4517
Other Vehicle Miles	161	218	200	58	0	0	637
TOTAL VEHICLE MILES	940	1,103	869	814	635	802	5,163
Miles Per Passenger Boarding	5.81	6.91	5.41	5.86	5.25	5.77	5.84

LAKE TRANSIT AUTHORITY
2023/24 OPERATING STATISTICS REPORT

Out-of-County NEMT Uk	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Special Services							
Local Base Fare - \$1.25							
Local Senior Fare - \$0.75							
Local ADA Fare - \$0.75							
Regional Fare - \$2.25							
Out of Co. (Mendocino/ Napa) - \$5.00							
Flex Stop for ADA/Senior Local \$0.75							
Flex Stop for ADA/Sr. Regional \$1.25							
DAR GP 1-day Advance Reserv. \$5.							
DAR GP Same Day \$10.00							
DAR Senior 1-day Adv. Reserv - \$2.50							
DAR Senior Same Day - \$3.00							
DAR Disabled 1-day Adv Reserv \$2.50							
DAR Disabled Same Day - \$3.00							
Tap to Pay (\$1.00)							
Free College Fare							
Free/Other	12	12	14	20	30	14	102
Base Fare Ticket Regional							
Base Fare Ticket Local							
Punch Pass							
Monthly Pass							
Weekly Pass							
Summer Cruisin' Youth Pass							
Transfer - Lake Transit							
Transfer - MTA							
Transfer - Napa VINE							
TOTAL PASSENGERS	12	12	14	20	30	14	102
Bicycles	0	0	0	0	0	0	0
Extended Stops	0	0	0	0	0	0	0
Wheelchairs	0	0	0	0	0	0	0
CASH - CALCULATED TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Scheduled Hours	0	0	0	0	0	0	0
Actual Revenue Hours	34.58	32.14	37.69	48.28	50.47	34.68	237.84
Other Vehicle Hours	0	0	0	0	0	0	0
TOTAL VEHICLE HOURS	34.58	32.14	37.69	48.28	50.47	34.68	237.84
PASSENGERS PER REV. HOUR	0.35	0.37	0.37	0.41	0.59	0.00	0.43
Scheduled Miles	0	0	0	0	0	0	0
Actual Revenue Miles	722	739	859	1200	1253	941	5714
Other Vehicle Miles	0	0	0	0	0	0	0
TOTAL VEHICLE MILES	722	739	859	1,200	1,253	941	5,714
Miles Per Passenger Boarding	60.17	61.58	61.36	60.00	41.77	67.21	56.02

LAKE TRANSIT AUTHORITY
2023/24 OPERATING STATISTICS REPORT

Out-of-County NEMT SR	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Special Services							
Local Base Fare - \$1.25							
Local Senior Fare - \$0.75							
Local ADA Fare - \$0.75							
Regional Fare - \$2.25							
Out of Co. (Mendocino/ Napa) - \$5.00							
Flex Stop for ADA/Senior Local \$0.75							
Flex Stop for ADA/Sr. Regional \$1.25							
DAR GP 1-day Advance Reserv. \$5.							
DAR GP Same Day \$10.00							
DAR Senior 1-day Adv. Reserv - \$2.50							
DAR Senior Same Day - \$3.00							
DAR Disabled 1-day Adv Reserv \$2.50							
DAR Disabled Same Day - \$3.00							
Tap to Pay (\$1.00)							
Free College Fare							
Free/Other	23	46	37	44	20	38	208
Base Fare Ticket Regional							
Base Fare Ticket Local							
Punch Pass							
Monthly Pass							
Weekly Pass							
Summer Cruisin' Youth Pass							
Transfer - Lake Transit							
Transfer - MTA							
Transfer - Napa VINE							
TOTAL PASSENGERS	23	46	37	44	20	38	208
Bicycles	0	0	0	0	0	0	0
Extended Stops	0	0	0	0	0	0	0
Wheelchairs	0	0	0	0	0	0	0
CASH - CALCULATED TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Scheduled Hours	0	0	0	0	0	0	0
Actual Revenue Hours	92.23	183.03	149.22	139.11	90.67	120.84	775.1
Other Vehicle Hours	0	0	0	0	0	0	0
TOTAL VEHICLE HOURS	92.23	183.03	149.22	139.11	90.67	120.84	775.1
PASSENGERS PER REV. HOUR	0.25	0.25	0.25	0.32	0.22	0.00	0.27
Scheduled Miles	0	0	0	0	0	0	0
Actual Revenue Miles	2352	3704	3353	3290	2491	3702	18892
Other Vehicle Miles	0	0	0	0	0	0	0
TOTAL VEHICLE MILES	2,352	3,704	3,353	3,290	2,491	3,702	18,892
Miles Per Passenger Boarding	102.26	80.52	90.62	74.77	124.55	97.42	90.83

Lake Transit Authority FY 2023/24 Financial Summary (Unaudited)

	Budget			Actual						Year-to-Date Total
	Adopted	Adjustment	Budget + Adjustment	July	August	September	October	November	December	
REVENUE										
Farebox Revenue (Acct 7401)	\$ 137,498.55	\$ -	\$ 137,498.55	\$ 20,408.04	\$ 7,190.44	\$ 14,996.41	\$ 14,123.51	\$ 13,273.18	\$ 12,600.59	\$ 82,592.17
Farebox Revenue 5311-f Route 30	\$ 126,012.60	\$ -	\$ 126,012.60	\$ 7,283.96	\$ 8,814.34	\$ 7,771.02	\$ 8,386.11	\$ 7,293.53	\$ 6,651.42	\$ 46,200.38
Farebox Revenue 5311-f Route 40				\$ 1,584.39	\$ 1,919.28	\$ 1,387.08	\$ 1,693.58	\$ 1,240.10	\$ 1,276.79	\$ 9,101.22
Special Fares (Acct 7402)	\$ 10,973.80	\$ -	\$ 10,973.80							\$ -
5310 Fare Revenues	\$ -	\$ -	\$ -	\$ 690.00	\$ 540.00	\$ 640.00	\$ 620.00	\$ 520.00	\$ 520.00	\$ 3,530.00
Free College Fares (19/20 LCTOP)	\$ -	\$ -	\$ -	\$ 783.00	\$ 1,280.64	\$ 1,778.28	\$ 1,929.66	\$ 1,520.76	\$ 1,054.44	\$ 8,346.78
Route Guarantee - Route 3	\$ 26,400.00	\$ -	\$ 26,400.00	\$ 2,200.00	\$ 4,400.00	\$ -	\$ 2,200.00	\$ 4,400.00	\$ -	\$ 13,200.00
Auxiliary Trans. Revenue (advertising, etc.)	\$ 81,000.00	\$ -	\$ 81,000.00	\$ 4,105.00	\$ 5,369.50	\$ 1,181.00	\$ 2,706.00	\$ 2,831.00	\$ 2,843.50	\$ 19,036.00
Reimbursement from APC	\$ -	\$ -	\$ -							\$ -
LTF	\$ 977,181.00	\$ -	\$ 977,181.00	\$ 550,000.00	\$ 140,000.00	\$ 287,181.00				\$ 977,181.00
LTF Advance Allocations	\$ -	\$ -	\$ -							\$ -
State Cash Grants & Reimbursements										
State Transit Assistance (STA)	\$ 868,546.00	\$ -	\$ 868,546.00		\$ 70,000.00	\$ 248,000.00				\$ 318,000.00
State Transit Assistance (STA) C/O Funds	\$ -	\$ -	\$ -							\$ -
LCTOP 2018-19	\$ 127,647.00	\$ -	\$ 127,647.00							\$ -
LCTOP 2019-20	\$ 102,736.00	\$ -	\$ 102,736.00							\$ -
LCTOP 2020-21	\$ 69,466.00	\$ -	\$ 69,466.00							\$ -
LCTOP 2021-22	\$ 164,139.00	\$ -	\$ 164,139.00							\$ -
LCTOP 2022-23	\$ 173,882.00	\$ -	\$ 173,882.00					\$ 173,882.00		\$ 173,882.00
State of Good Repair										
State of Good Repair - FY 2023/24	\$ 113,247.00	\$ -	\$ 113,247.00							
State of Good Repair - Carryover	\$ 209,407.00	\$ -	\$ 209,407.00			\$ 18,648.00		\$ 37,198.00		\$ 55,846.00
TIRCP Grant	\$ 144,367.08	\$ -	\$ 144,367.08							\$ -
Federal Cash Grants & Reimbursements										
FTA Section 5310 - Out-of-County NEMT	\$ 375,000.00	\$ -	\$ 375,000.00							\$ -
FTA Sec. 5311 Regional Apportionment	\$ 538,964.00	\$ -	\$ 538,964.00							\$ -
FTA Section 5311(f) Operating Route 30 (3-1)	\$ 507,220.00	\$ -	\$ 507,220.00							\$ -
FTA Section 5311(f) Operating Route 40 (4-7)										\$ -
FTA Section 5311(f) CARES Act Phase 2	\$ 63,338.00	\$ -	\$ 63,338.00							\$ -
FTA Section 5311 CRRSAA	\$ 1,074,575.00	\$ -	\$ 1,074,575.00							\$ -
FTA Section 5311 ARPA	\$ 640,000.00	\$ -	\$ 640,000.00							\$ -
FTA Section 5311(f) ARPA	\$ 208,681.00	\$ -	\$ 208,681.00							\$ -
FTA 5339 (2019)	\$ 951,497.00	\$ -	\$ 951,497.00							\$ -
TOTAL	\$ 7,691,778.03	\$ -	\$ 7,691,778.03	\$ 586,271.39	\$ 238,233.56	\$ 579,804.51	\$ 25,729.20	\$ 240,637.81	\$ 23,892.30	\$ 1,698,568.77

Lake Transit Authority FY 2023/24 Financial Summary (Unaudited)

	Budget			Actual					Year-to-Date Total
	Adopted	Adjustment	Budget + Adjustment	July	August	September	October	November	December
EXPENSES									
OPERATING EXPENSES									
Accounting Services	\$ 6,000.00	\$ -	\$ 6,000.00						\$ -
Legal Services	\$ 5,000.00	\$ -	\$ 5,000.00						\$ -
Management Contract - MWA	\$ 8,314.00	\$ -	\$ 8,314.00	\$ 415.70					\$ 415.70
Oper. & Maint. Contract	\$ 2,166,102.61	\$ -	\$ 2,166,102.61	\$ 135,854.71	\$ 136,754.28	\$ 123,726.90	\$ 134,238.37	\$ 128,023.84	\$ 128,424.44
Operations Contract - 5311(f) - Route 30	\$ 459,268.35	\$ -	\$ 459,268.35	\$ 58,783.25	\$ 63,409.72	\$ 58,823.50	\$ 61,895.69	\$ 58,203.24	\$ 58,766.97
Operations Contract - 5311(f) - Route 40	\$ 405,740.60	\$ -	\$ 405,740.60	\$ 38,799.44	\$ 42,700.77	\$ 34,605.97	\$ 41,454.32	\$ 38,656.93	\$ 39,918.44
Operations Contract - 5310 - 2022	\$ 375,000.00	\$ -	\$ 375,000.00	\$ 9,419.15	\$ 15,244.86	\$ 14,472.84	\$ 13,556.28	\$ 10,744.03	\$ 11,722.60
Operations Contract - COVID	\$ -	\$ -	\$ -	\$ 6,699.24	\$ 7,393.70	\$ 7,557.12	\$ 8,911.30	\$ 6,466.45	\$ 6,977.91
Printing	\$ 12,000.00	\$ -	\$ 12,000.00	\$ 2,146.97	\$ 9,758.02				\$ 1,411.06
Promotional Materials	\$ 2,400.00	\$ -	\$ 2,400.00	\$ 9.65					\$ -
Advertising / Website	\$ 5,000.00	\$ -	\$ 5,000.00						\$ -
Promotional Campaigns	\$ 2,000.00	\$ -	\$ 2,000.00						\$ -
Fuel/DEF	\$ 271,315.00	\$ -	\$ 271,315.00	\$ 21,846.34	\$ 25,632.38	\$ 22,686.48	\$ 22,610.78	\$ 18,748.68	\$ 17,278.92
Fuel/DEF- 5311(f) - Route 30	\$ 148,148.00	\$ -	\$ 148,148.00	\$ 12,007.01	\$ 15,064.69	\$ 13,811.45	\$ 13,318.75	\$ 10,927.85	\$ 9,980.83
Fuel/DEF- 5311(f) - Route 40	\$ 107,730.00	\$ -	\$ 107,730.00	\$ 8,938.35	\$ 11,097.71	\$ 8,744.85	\$ 9,957.48	\$ 7,785.30	\$ 7,423.73
Fuel/DEF - 5310	\$ -	\$ -	\$ -	\$ 1,810.87	\$ 2,846.83	\$ 2,964.76	\$ 2,686.09	\$ 2,017.38	\$ 2,268.88
Facility Maintenance	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 1,977.72	\$ 14,064.41	\$ 270.00	\$ 1,390.00	\$ 260.00	\$ 150.00
Rents & Leases	\$ 8,500.00	\$ -	\$ 8,500.00	\$ 1,603.81	\$ 397.00	\$ 397.00	\$ 410.00	\$ 1,648.39	\$ 410.00
Utilities	\$ 7,000.00	\$ -	\$ 7,000.00	\$ 544.66	\$ 703.90	\$ 509.93	\$ 491.19	\$ 633.14	\$ 496.90
Fleet Maintenance	\$ 10,000.00	\$ -	\$ 10,000.00		\$ 13,616.59				\$ -
Operating Funds Reserve	\$ 1,504,697.40	\$ -	\$ 1,504,697.40						\$ -
OPERATING SUB-TOTAL	\$ 5,529,215.95	\$ -	\$ 5,529,215.95	\$ 300,856.87	\$ 358,684.86	\$ 288,570.80	\$ 310,920.25	\$ 284,115.23	\$ 285,230.68
CAPITAL EXPENSES									
Lake Transit Authority (Capital)									
Software	\$ 40,000.00	\$ -	\$ 40,000.00			\$ 14,560.56	\$ 2,520.00		\$ 14,560.56
Equipment	\$ 12,000.00	\$ -	\$ 12,000.00	\$ 2,520.00					\$ 5,040.00
Reserve (Capital Projects)	\$ 54,174.00	\$ -	\$ 54,174.00						\$ -
Total LTA Capital:	\$ 106,174.00	\$ -	\$ 106,174.00						\$ -
Federal Transit Administration (FTA)									
FTA 5339 Bus Replacement (2019)	\$ 951,497.00	\$ -	\$ 951,497.00						\$ -
Total FTA:	\$ 951,497.00	\$ -	\$ 951,497.00						\$ -
Transit & Intercity Rail Capital Program (TIRCP)									
Cycle 4 - Transit Center & H2 Infrastructure/Buses	\$ 144,367.08	\$ -	\$ 144,367.08						\$ -
Total FTA:	\$ 144,367.08	\$ -	\$ 144,367.08						\$ -
Low Carbon Transit Oper. Program (LCTOP)									
LCTOP Solar Canopy Project (FY 18/19)	\$ 127,647.00	\$ -	\$ 127,647.00						\$ -
LCTOP Solar Canopy Project (FY 19/20)	\$ 102,736.00	\$ -	\$ 102,736.00						\$ -
LCTOP Solar Canopy Project (FY 20/21)	\$ 69,466.00	\$ -	\$ 69,466.00						\$ -
LCTOP Solar Canopy Project (FY 21/22)	\$ 164,139.00	\$ -	\$ 164,139.00						\$ -
LCTOP Solar Canopy Project (FY 22/23)	\$ 173,882.00	\$ -	\$ 173,882.00						\$ -
Total LCTOP:	\$ 637,870.00	\$ -	\$ 637,870.00						\$ -
State of Good Repair Funding									
SGR - 21/22 - Bus Replacement	\$ 99,707.00	\$ -	\$ 99,707.00						\$ -
SGR - 22/23 - Transit Center	\$ 109,700.00	\$ -	\$ 109,700.00						\$ -
SGR - 23/24 - Transit Center	\$ 113,247.00	\$ -	\$ 113,247.00						\$ -
Total SGR:	\$ 322,654.00	\$ -	\$ 322,654.00						\$ -
CAPITAL SUB-TOTAL	\$ 2,162,562.08	\$ -	\$ 2,162,562.08	\$ 2,520.00	\$ -	\$ 14,560.56	\$ 2,520.00	\$ -	\$ -
GRAND TOTAL	\$ 7,691,778.03	\$ -	\$ 7,691,778.03	\$ 303,376.87	\$ 358,684.86	\$ 303,131.36	\$ 313,440.25	\$ 284,115.23	\$ 285,230.68

Lake Transit Authority

Rules of Conduct and Exclusion Policy

It is the mission of the Lake Transit Authority to provide safe, reliable, convenient, and efficient public transportation to the citizens and visitors of Lake County. Lake Transit Authority has established this Conduct Policy in order to promote the safety and comfort of its riders, facilitate the proper use of transit facilities and services, protect transit facilities, and protect Lake Transit vehicles and employees.

Article 1 – General Provisions

Section 1 - Purpose

Lake Transit Authority (LTA) has established this Rules of Conduct and Exclusion Policy to outline conduct deemed inappropriate inside and outside of Lake Transit property, bus shelters, bus stops, transfer points, and on buses. California state law provides for criminal penalties for a wide range of passenger misconduct offenses. LTA views passenger safety and a respectful environment as essential to providing a beneficial service to its ridership. To better foster such an environment, LTA believes that a fair and just administrative process may be appropriate as an alternative or supplement to the specter of criminal penalty. This policy details the procedures for passenger exclusions and appeals.

Section 2 - Policy

It is the policy of Lake Transit Authority to protect the safety, security, and well-being of passengers and staff by adopting rules of conduct and a procedure for suspension, permanent exclusion, citation, or arrest of persons who violate Lake Transit Authority rules and/or state law. All parties wishing to use Lake Transit Authority facilities and services must abide by the rules set out in this policy. The use of audio and video surveillance recordings is authorized for prosecution of offenders.

Section 3 – Definitions

As used in this policy, the following terms have the following meanings:

- a) "Fare" means the monetary charges established by LTA for the use of its facilities and vehicles.
- b) "Graffiti" means any unauthorized inscription, word, figure, mark, or design that is written, marked, etched, scratched, drawn, painted, or affixed on LTA facilities or vehicles.
- c) "Loitering" means unnecessary lingering in LTA facilities or vehicles or other locations when it interferes with an LTA facility or vehicles or use thereof.
- d) "Passenger," "patron," "customer," and "rider" mean any person, in or on, using or attempting to access, an LTA facility or vehicle.
- e) "Person" includes an individual, firm, partnership, corporation, association, or company.
- f) "LTA" means the Lake Transit Authority and its contractors.
- g) "LTA facility" means all property and equipment, including rights of way, fuel, communication systems, ventilation systems, cameras, signs, loudspeakers, fare collectors, waiting areas, storage yards, repair and maintenance shop, yard, offices, parking areas or other real estate or personal property owned, leased, or licensed by LTA, used for any LTA activity, or authorized to be located on LTA property.
- h) "LTA representative" means an LTA operator, fare inspector, or other authorized LTA employee or contractor.
- i) "LTA system" means all LTA facilities and vehicles, collectively.

- j) "LTA vehicle" means an LTA bus or other vehicle owned, operated, or used by LTA or its contractors transporting LTA representatives or passengers.
- k) "Sound equipment" means a radio, receiver, communication device, phonograph, television, musical instrument, tape recorder, cassette player, CD player, MP3 player, DVD player, game, speaker system, audio system, sound amplifier, or other device that plays music or emits noise. Sound equipment does not include assistive hearing devices for people who have impaired hearing.

Article 2 - Prohibited Conduct

Passengers are responsible for observing the following rules of conduct on LTA buses or at LTA facilities. Any person who engages in any of the conduct set forth may be subject to the issuance of a notice of violation and imposition of an administrative penalty. A notice of violation may be issued by a peace officer, fare inspector, security officer, or any LTA representative designated by LTA's Executive Director, or his/her designated representative, to enforce this ordinance. This ordinance applies with equal force to any person who aids or abets in any of the prohibited conduct set forth. The conduct prohibited on or in an LTA facility or vehicle is as follows:

Section 1 – General Rules of Conduct

- a) Obey reasonable requests from the driver or any other authorized LTA representative.
- b) Remain seated and properly restrained by a safety belt while the bus is in motion.
- c) Front seats are reserved for elderly and/or disabled passengers.
- d) All animals must ride in closed carriers, except service animals that provide a useful function to assist a passenger with a disability. Service animals are required to be under the care and control of the rider at all times. Service animals are not to be seated in a passenger seat. To the best extent possible, passengers are responsible for cleaning up after their service animal. For the safety of the passenger and service animal, LTA discourages service animals from riding on the wheelchair lift.
- e) If possible, carts, carriages, and strollers should be folded prior to boarding and remain folded until after de-boarding. If not folded, they must either be secured to the bus using the mobility device restraints, if these locations are unoccupied, or securely held by the passenger. They must not block the aisle.
- f) Refrain from unnecessary talking to the driver while the bus is in motion.
- g) For their safety, children must be kept under control.
- h) The minimum age for a passenger to ride alone is 12 years of age, subject to their physical and developmental capabilities and emotional maturity.
- i) Do not put feet on the seats.
- j) Limit carry-on items to the size and number that can be easily handled. Assistance is available for seniors and persons with disabilities on Dial-A-Ride or with Flex Stop service. There is a limit of 4 packages of up to 25 pounds each. Packages should be stored on the floor at the feet of the rider during travel, not on passenger seats.

Section 2 - Fare and Ticket Violations

- a) Evasion of the payment of a fare of the LTA system.
- b) Counterfeiting, forging, or altering of any public transit fare media.
- c) Possession, publication, or circulation of counterfeit, forged, or altered fare media with the intent to defraud.
- d) Misuse of a transfer, pass, or ticket with the intent to evade the payment of a fare of the LTA system.
- e) Unauthorized use of a discount ticket or failure to present, upon request by LTA or within 72 hours thereafter, acceptable proof of identification or eligibility to use a discount ticket.

Section 3 - Disorderly Conduct

- a) Spitting while upon an LTA vehicle or in an LTA facility.
- b) Carrying any of the following in an LTA facility or vehicle: explosives; acid; flammable liquid; or toxic, hazardous, or biohazardous material. Exceptions may be made for certain biological materials (i.e., urine or feces) that are in approved medical containers.
- c) Possession of a firearm in an LTA facility or vehicle (unless possessor is a peace officer or licensed to carry a firearm in a public safety capacity)
- d) Brandishing a weapon, including knives/blades of any size, brass knuckles, needles, or any objects that can be used as a weapon, in an LTA facility or vehicle.
- e) Throwing any object from a vehicle or extending any portion of the body through any window or door of a vehicle in a manner that may cause harm or injury.
- f) Urinating or defecating in an LTA facility or vehicle, except in a lavatory. This prohibition shall not apply to a person who cannot comply as a result of a disability, age, or medical condition.
- g) Willfully tampering with, removing, displacing, injuring, defacing, marking with graffiti or inscribed marks, or destroying any part of any LTA facility or vehicle.
- h) Operating, interfering with, enter into, or climb on or in, the property, facilities, or vehicles owned or operated by LTA without permission or approval from LTA.
- i) Interfering with the operator or operation of a transit vehicle, or impeding the safe boarding or alighting of passengers.
- j) Violate a notice, prohibition, instruction, or direction on a sign that is intended to provide for the safety and security of transit passengers, or the safe and secure operation of the transit system.
- k) Loitering on or in an LTA facility or vehicle.

Section 4 - Disturbing Others

- a) Playing sound equipment on or in an LTA facility or vehicle.
- b) Willfully disturbing passengers, LTA representatives, or others on or in an LTA facility or vehicle by engaging in boisterous or unruly behavior, including, but not limited to: yelling, shouting, screaming, fighting, causing loud noises in other manners, use of profane language, verbal or physical aggression, or spitting.
- c) Disturbing passengers, LTA representatives, or others on or in an LTA facility or vehicle by loud or unreasonable noise, including, but not limited to, electronic devices such as cellular phones, tablets, and laptops.
- d) Willfully blocking the free movement of passengers, LTA representatives, or others in an LTA facility or vehicle. This prohibition shall not be interpreted to affect any lawful activities permitted or First Amendment rights protected under the laws of this state or applicable federal law, including, but not limited to, laws related to collective bargaining, labor relations, or labor disputes.

Section 5 - False Identification

- a) Knowingly providing false identification to a peace officer, fare inspector, security officer, or other designated representative of LTA when engaged in the enforcement of this policy.

Section 6 - Skateboards and Bicycles

- a) Skateboarding, roller skating, bicycle riding, or roller blading in an LTA facility, including a parking structure, or in an LTA vehicle. This prohibition shall not apply to an activity that is necessary for utilization of an LTA facility by a bicyclist, including but not limited to, an activity that is necessary for parking a bicycle or transporting a bicycle aboard an LTA vehicle, if that activity is conducted with LTA permission in a manner that does not interfere with the safety of the bicyclist or other patrons of LTA.

Section 7 – Public Decorum

- a) Failing to wear a shirt, pants or skirt, and shoes in a manner respectful of others or in a manner unreasonably interfering with the use, operation, or enjoyment of others of an LTA facility or vehicle.

Section 8 – Smoking and Eating

- a) Smoking or vaping is prohibited on LTA vehicles and within 25 feet of buses or facilities.
- b) Eating or drinking in or on an LTA facility or vehicle in those areas where those activities are prohibited by LTA.

Section 9 – Solicitation

- a) Sale or peddling of any goods, merchandise, property, or services of any kind whatsoever on an LTA facility or vehicle without the express written consent of LTA or its duly authorized representatives.

Article 3 – Passenger Exclusion

Section 1

LTA may prohibit any person from riding LTA buses to whom any of the following applies:

- a) On at least three separate occasions within a period of 90 consecutive days, the person is documented committing infractions under Article 2, committed in or on a vehicle or transit facility.
- b) The person is arrested or convicted for a misdemeanor or felony committed in or on a LTA bus or facility for acts involving violence, threats of violence, lewd or lascivious behavior, or possession for sale or sale of a controlled substance.
- c) The person is convicted of a violation of Section 11532 of the Health and Safety Code (Loitering for Drug Activities) or Section 653.22 of the Penal Code (Loitering for Prostitution).

Section 2

A person subject to a prohibition order may not enter the property, facilities, or vehicles of the LTA for a period of time deemed appropriate by the LTA, provided that the duration of a prohibition order shall not exceed the following, as applicable:

- a) Up to thirty (30) days if issued pursuant to Article 3 Section 1(a), provided that a second prohibition order within one year may not exceed 90 days, and a third or subsequent prohibition order within one year may not exceed 180 days.
- b) Thirty (30) days if issued pursuant to an arrest pursuant to Article 3 Section 1(b). Upon conviction of a misdemeanor offense, the duration of the prohibition order for the conviction, when added to the duration of the prohibition order for the initial arrest, if any, may not exceed 180 days. Upon conviction of a felony offense, the duration of the prohibition order for the conviction, when added to the duration of the prohibition order for the initial arrest, if any, may not exceed one year.

Article 4 – Appeal Process

No prohibition order issued under Article 3 Section 2 shall be effective unless LTA first affords the person an opportunity to contest the proposed action in accordance with procedures adopted by LTA for this purpose.

LTA's procedures shall provide:

- a) Reasonable notification to the public of the availability of these procedures.
- b) Notice of the prohibition setting forth a description of the conduct underlying the violation or violations giving rise to the prohibition order, including reference to the applicable statutory provision, ordinance, or LTA rule violated, the date of the violation, the approximate time of the violation, the location where the violation occurred, the period of the proposed prohibition, and the scope of the prohibition. The

notice shall include a clear and conspicuous statement indicating the procedure for contesting the prohibition order. The notice of prohibition order shall be personally served upon the violator. The notice of prohibition order, or a copy, shall be considered a record kept in the ordinary course of business of the LTA and shall be prima facie evidence of the facts contained in the notice establishing a rebuttable presumption affecting the burden of producing evidence. For purposes of this paragraph, "clear and conspicuous" means in larger type than the surrounding text, or in contrasting type, font, or color to the surrounding text of the same size, or set off from the surrounding text of the same size by symbols or other marks that call attention to the language.

- c) For the purposes of this section, "personal service" means any of the following: (A) in-person delivery; (B) delivery by any form of mail providing for delivery confirmation, postage prepaid, to at least one address provided by the person being served, including, but not limited to, the address set forth in any citation or in court records; or (C) any alternate method approved in writing by the LTA and the person being served.
- d) If a person served with a notice of prohibition order is not able, or refuses, to provide a mailing address, the notice of prohibition order shall set forth the procedure for obtaining any letters, notices, or orders related to the prohibition order from the administrative offices of the LTA. For purposes of this section, delivery shall be deemed to have been made on the following date, as applicable: (A) on the date of delivery, if delivered in person; (B) on the date of confirmed delivery, for any delivery by mail; (C) or for any alternate method of service, as provided in the writing specifying the alternate method.
- e) Proof of service of the notice shall be filed with the LTA.
- f) If a person contests a notice of prohibition order, the LTA shall proceed in accordance with Article 4(h) of this policy. If the notice of prohibition order is not contested within 10 calendar days after delivery by personal service, the prohibition order shall be deemed final, without further action by the LTA, for the period of time set forth in the order.
- g) All prohibition orders shall go into effect immediately upon proof of service of the notice and shall stay in effect during the appeal process.
- h) For a period of 10 calendar days from the delivery of the prohibition order by personal service, the person may request a review of the prohibition order by the Lake Transit Authority Review Committee which shall consist of the Executive Director of the Lake Transit Authority, or their designee, a member of the Lake Transit Authority Board of Directors, and a member of the Lake Area Planning Council Social Services Technical Advisory Committee. The request may be made by telephone, in writing, or in person. There shall be no charge for this review. In conducting its review and reaching a determination, the Review Committee shall determine whether the prohibition order meets the requirements of Article 3 Section 1 and, unless the person has been convicted of the offense or offenses, whether the offense or offenses for which the person was cited or arrested are proven by a preponderance of the evidence. If, following the review, based on these findings, the Review Committee determines that the prohibition order is not adequately supported or that extenuating circumstances make dismissal of the prohibition order appropriate in the interest of justice, the LTA shall cancel the notice. If, following the review, based on these findings, the Review Committee determines that the prohibition order should be upheld in whole or in part, the Review Committee shall issue a written statement to that effect, including any modification to the period or scope of the prohibition order. The LTA shall serve the results of the review to the person contesting the notice by personal service. The decision of the Review Committee shall be final.

This information has been approved by the Lake Transit Authority Board of Directors. All parties wishing to use Lake Transit Authority facilities and services must abide by the rules set out by the Board of Directors in its entirety. If your actions would negatively impact the health or safety of other passengers or drivers, you are subject to removal, citation, or arrest. Use of video surveillance equipment information is authorized for prosecution of offenders.

Lake Transit Authority

Bicycle and Scooter Policy

Lake Transit Authority is pleased to offer passengers greater flexibility and more options to get to their destinations by combining two popular modes of transportation: the bicycle and the bus. LTA buses feature bicycle racks on all fixed-route buses that are capable of holding two bicycles with standard sized tires (maximum of 26" or 700cm). Bicycles are accepted on a first-come, first-served basis. Passengers wishing to transport their bicycles should first notify the driver that they are loading or unloading a bicycle before approaching the rack.

Section 1 – General Provisions

- a. Passengers must wait for the bus to come to a complete stop before loading their bicycle.
- b. Children under the age of 12 must be accompanied by an adult when loading or unloading their bicycle from the rack.
- c. Bicycles must not exceed 55 pounds.
- d. Loose articles must be removed from the bicycle before being placed on the rack.
- e. Bicycle handlebars or baskets must not obstruct the driver's view.
- f. Foldable bicycles (non-motorized) no larger than 28" x 20" x 11" are permitted on board (under the seat). The driver has the discretion to deny foldable bicycles which cannot be reasonably and safely stored under the seat, or safely on the exterior rack.
- g. Children's bicycles are permitted provided that the "J-Hook" fits snugly over the front tire.
- h. Bicycles are not allowed to be locked to the rack.
- i. Tandem bicycles and tricycles are not allowed.
- j. The passenger is responsible for loading or unloading their bicycle. When departing the bus, the passenger must let the driver know that they need to remove their bicycle from the rack.
- k. LTA is not responsible for lost or damaged bicycles.
- l. Forgotten bicycles will be held for no more than five (5) business days.

Section 2 – Motorized Bicycles and Scooters

- a. Passengers are allowed to place electric bicycles with sealed gel, Lithium-ion (Li-ion), or Nickel-cadmium (NiCad) batteries in the rack as long as they fit safely and have standard tires. They must also meet all bicycle requirements in Section 1.
- b. Passengers are allowed to carry on the bus electric scooters with sealed gel, Lithium-ion (Li-ion), or Nickel-cadmium (NiCad) batteries as long as they can be folded and fit under the seat or on the passenger's lap.
- c. Passengers are not allowed to bring on board the bus items such as used gasoline cans, car batteries, hover boards, gas powered vehicles or objects too large to fit under the seat.
- d. Electric bicycles with liquid lead acid batteries are not permitted in the rack.
- e. Gas-powered bicycles or scooters are not permitted.

Section 3 – Bicycle Loading & Unloading

- a) For the passenger's safety, loading and unloading of bicycles should be done from the curbside of the bus.

- b) When waiting for the bus, stand a safe distance from the curb (never in the street) and wait until the bus has come to a complete stop before stepping out to use the rack.
- c) Release the bike rack by squeezing the latch handle and slowly lowering the rack.
- d) Look for the area labeled "FRONT WHEEL." Lift the bicycle into the rack so that the front tire rests in the area labeled "FRONT WHEEL" and the back tire rests in the slot behind it.
- e) To secure the bicycle for transport grasp the "J-Hook" and pull out where labeled "PULL." Pull up and slide the "J-Hook" so it rests on the of the front tire. The bicycle is now secure, and the passenger may board the bus.
- f) When leaving the bus, the passenger must remind the driver that they need to remove their bicycle.
- g) After removing the bicycle, if there are no other bicycles on the rack, lift the rack up until the latch clicks into place and is secure.
- h) Move the bicycle onto the curb and wait until the bus passes.



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TO: Lake Transit Authority Board of Directors
 FROM: Johnnie Lindsey, Project Manager
 DATE: 2/6/2024
 RE: December 2023 & January 2024

<u>Rider ship</u>	<u>Comparison</u>
DEC 2023 – 16,606	DEC 2022 – 14,711 / + 1349
JAN 2024 – 17,528	JAN 2023 – 14,077 / + 3451
DEC 2023 – Saturday ridership – 1, 620	DEC 2022 – Saturday ridership – 902 /+718
JAN 2024 – Saturday ridership – 1123	JAN 2023 – Saturday ridership – 777 /+346

- Employee Training and Recruitment:

We have been in a hiring frenzy here at Lake. We interviewed 23 applicants. 13 were offered positions with 9 accepting and have completed their first week of training and are almost ready to take their permit test and start their behind the wheel training. We also hired 1 full time detailer who has also completed his first week of training and almost ready to take his permit test.

We have 1 driver that just passed his skills test and is now a fully licensed driver and has started his route training with a mentor driver and or supervisor. We have another driver that just started his behind the wheel training in preparation to take his skill test to receive his license.

We are anticipating the arrival of 7 new buses any day now. The buses will make roll out much easier but we have been making roll out every day.

The entire staff has been working very hard to make sure service runs smoothly every day. The staff here at Lake is truly amazing.

Exceptions:

	Clearlake	Lakeport
OCT	0	0
NOV	0	0

Rider Incidents and Police Involvement Concerns

We did not have any Law Enforcement or EMS call for December and January.

Compliments, Complaints and Comments

In December we received 4 customer complaints. We were not able to confirm the validity of each complaint due to video malfunction. In January we received 3 customer complaints. 2 were confirmed to be not true and 1 was partially true.

Other Updates

In December we participated in the Clearlake Christmas Parade where we took residents from Meadowood Nursing Center on board with us to enjoy the parade. This is the 2nd year we have taken the residents to the parade and they had an absolute blast! This is an outing they are looking forward to every year. We handed out about 500 candy canes to the kids at the parade but ran out about halfway thru. Maybe we can consider a candy cane fund so that all the kids can get one this year.

We also took the Chamber of Commerce around for judging of the Christmas lights contest the area business participated in. This was a lot of fun for all of us.

We continue to take calls, schedule rides and complete rides for all of the NEMT passengers.

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From: Laurie Fisher, CEO/Program Manager, Lake Links

Mobility Report 2/6/24

1). Pay-Your-Pal Ride - Mileage Reimbursement Program

- **Update**
3 new riders enrolled in the program since last report of 1/05/2024.

PAY-YOUR-PAL UTILIZATION

<u>PERIOD</u>	<u># RIDERS</u>	<u># ONE-WAY TRIPS</u>	<u>TOTAL MILEAGE</u>	<u>TOTAL REIMBURSEMENT</u>
October 2023	72	957	15,766 (Medical Miles: 9856 Non-Medical Miles: 5910)	\$6,306.40 (Medical Miles: \$3,942.40 Non-Medical Miles: \$2,364.00)
November 2023	72	936	15,578 (Medical Miles: 9317 Non-Medical Miles: 6261)	\$6,231.20 (Medical Miles: \$3,726.80 Non-Medical Miles: \$2,504.40)
December 2023 (Jan data not available yet)	66	819	14378 (Medical Miles: 8873 Non-Medical Miles: 5505)	\$5,742.40 (Medical Miles: \$3,540.40 Non-Medical Miles: \$2,202.00)

2). Ride Links - Volunteer Driver Program

- Currently have 5 volunteer drivers on-boarded that can accept ride assignments. 2 other volunteer prospects have applied and are scheduled to receive training.
- Currently have 14 riders enrolled that can now request rides.
- **Ride Links Ridership:**

- **Soft Launch in September 2023:** 3 Rides were scheduled in September. 2 of those rides were cancelled, so we had 1 successful ride completed for September.
 - **October 2023:** 5 Rides were scheduled in October. 1 Cancelled/4 Successfully completed.
 - **November 2023:** 2 Rides scheduled and completed.
 - **December 2023:** 6 Rides scheduled (1 no driver available, 2 cancelled & 3 completed)
 - **January 2024:** No rides scheduled in January
 - **February 2024:** 1 Ride scheduled and completed so far
- Pre-screenings continue to be done by phone with potential riders to see if they qualify to apply for the program once we have more volunteers drivers. Those that live within an area where we have a volunteer driver available to take ride assignments are being enrolled in the program.
 - Others that reside in areas where we don't have volunteers serving yet get put on a waiting list. We currently have 11 people on our waiting list interested in enrolling in the program.
 - The focus is on recruiting volunteer drivers before promoting the program.