



# Lake Transit Authority

Lisa Davey-Bates, Executive Director

Administration  
525 South Main Street, Ste. G  
Ukiah, CA 95482  
(707) 263-7868

Operations  
P.O. Box 698  
Lower Lake, CA 95457  
(707) 994-3384

DATE: May 14, 2025  
TIME: 9:00 a.m.  
PLACE: Lake Transit Authority  
9240 Highway 53  
Lower Lake, California

## Audioconference

**Dial-in number: 1 (669) 900-6833 / Meeting ID: 861 6312 1376# Passcode: 631754**

**\*Zoom link provided to the public by request.**

**Public comments will be accepted in person and through teleconference during the meeting on any agenda item when public comment is invited by the Chair.**

1. Call Meeting to Order
2. Roll Call

## PUBLIC EXPRESSION

3. Public input on any unmet transit need or any other item within the jurisdiction of this agency, but which is not otherwise on the agenda

## CONSENT CALENDAR

4. Approval of Minutes of April 9, 2025 Meeting  
*Review and proposed approval*
5. Fiscal Year 2024/25 Budget Amendment No. 4  
*Review and proposed approval*
6. Extension of Advertising Service Agreement with Helen & Company Advertising, Inc.  
*Review and proposed approval*
7. Approval of the Memorandum of Understanding for the Free College Fare program
  - Mendocino College  
*Review and proposed approval*

## REGULAR CALENDAR

8. **CLOSED SESSION** - Pursuant to Government Code Section 54957 – (b)(1): Personnel Employment – Review of Proposals and Recommendations of Contractor for Management, Operations and Maintenance Services. Any public reports of action taken under this item in closed session will be made in accordance with Govt. Code sections 54957.
9. Award of the Management, Operations, and Maintenance Services Contract for the Period July 1, 2025 through June 30, 2028  
*Review and proposed approval*
10. Presentation of Draft 2025/26 LTA Budget  
*Review and Discussion*

11. Resolution No. 2024-25-04 Authorization for the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) for the Following Project: 2025 Bus Stop Enhancement Project  
*Review and proposed approval*
12. Resolution No. 2024-25-05 Authorization for the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) for the Following Projects: (1) Electric Vehicle Chargers – Phase 1 and (2) Free Fares for the Summer Cruisin’ Program  
*Review and proposed approval*
13. Resolution No. 2024-25-06 Authorizing the Federal Funding Under FTA Section 5311 (49 U.S.C. Section 5311) and/or 5339 (49 U.S.C. Section 5339) with California Department of Transportation  
*Review and proposed approval*
14. Resolution No. 2024-25-07 Authorizing the Federal Funding Under FTA Section 5310 (49 U.S.C 5310) with the California Department of Transportation  
*Review and proposed approval*

### **INFORMATION PACKET**

- Paratransit Services’ Report
- Lake Links Update

### **ADJOURN**

#### **PUBLIC EXPRESSION**

Any member of the public may speak on any agenda item when recognized by the Chair for a time period, not to exceed 3 minutes per person and not more than 10 minutes per subject, prior to the Public Agency taking action on that agenda item.

#### **AMERICANS WITH DISABILITIES ACT (ADA) REQUESTS**

To request disability-related modifications or accommodations for accessible locations or meeting materials in alternative formats (as allowed under Section 12132 of the ADA) please contact the Lake Transit Authority Administrative office at (707) 263-7868, at least 72 hours before the meeting.

#### **ADDITIONS TO AGENDA**

The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when:

- a) a majority vote determines that an “emergency situation” exists as defined in Section 54956.5, **or**
- b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, **or**
- c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.

#### **CLOSED SESSION**

If agendized, Lake Transit Authority may adjourn to a closed session to consider litigation or personnel matters (i.e., contractor agreements). Discussion of litigation or pending litigation may be held in closed session by authority of Govt. Code Section 54956.9; discussion of personnel matters by authority of Govt. Code Section 54957.

POSTED: May 8, 2025